

**Convention on Wetlands (Ramsar, Iran, 1971)**  
**5th Meeting of the Conference of the Contracting Parties**  
**Kushiro, Japan**  
**9-16 June 1993**

## **Resolution 5.2: Financial and budgetary matters**

RECALLING the amendments to Article 6 of the Convention which provide that:

5. The Conference of the Contracting Parties shall establish and keep under review the financial regulations of this Convention. At each of its ordinary meetings, it shall adopt the budget for the next financial period by a two-thirds majority of the Contracting Parties present and voting;
6. Each Contracting Party shall contribute to the budget according to a scale of contributions adopted by unanimity of the Contracting Parties;

ACKNOWLEDGING with appreciation the financial support provided under the Convention by contributions of the Contracting Parties;

FURTHER NOTING with gratitude the financial support provided for the work of the Bureau by several non-governmental bodies;

RECOGNIZING the urgency there is to provide financial support to the Convention Bureau each year with minimum delay;

### THE CONFERENCE OF THE CONTRACTING PARTIES

1. APPROVES the budget for 1994-1996 attached as Annex 1;
2. ADOPTS for the 1994-1996 triennium the scale of contributions of the Contracting Parties to the Convention as listed in Annex 2;
3. INSTRUCES the Standing Committee to report to the next meeting of the Conference of the Contracting Parties on alternatives to the use of the United Nations scale of contributions to calculate the contribution of each Party to the Convention budget, taking into consideration the need for an equitable burden sharing among the Parties and the situation in developing countries.
4. DIRECTS the Secretary General to administer the Convention funds in accordance with the approved terms of reference in Annex 3 to this resolution;
5. EMPHASIZES to the Contracting Parties the importance of making their contributions to the Bureau's separate account promptly by the beginning of the respective calendar year or financial period to which the contributions apply or, if this is not possible, as soon thereafter as possible;
6. REMINDS all Contracting Parties of Recommendations 3.4, 4.13, and 5.5 to include the wise use concept and conservation of wetlands in development cooperation programmes;

7. URGES all Contracting Parties that are in a position to do so to make additional voluntary payments to the Convention budget to cover the Monitoring Procedure, Conference of the Parties/delegate travel, and the Wetland Conservation Fund;
8. URGES all Contracting Parties to deposit as soon as possible an instrument of acceptance of the amendment of 28 May 1987;
9. INVITES States not Party to the Convention, other governmental, intergovernmental, and non-governmental organizations, and other sources to consider contributing to the Bureau's separate account for the operating budget and to the Wetland Conservation Fund;
10. INSTRUCTS the Secretary General, in consultation with the Standing Committee, to seek external sources of support for programme priorities; and
11. DIRECTS the Standing Committee, in consultation with the Secretary General, to develop business plans for the Bureau for each year of the 1994-1996 triennium and to prepare strategic plans for the following two triennia for presentation at the Sixth Meeting of the Conference of the Contracting Parties.

# Annex 1

## BUDGET 1994-1996

COSTS IN SWISS FRANCS (000s)

| Budget/Programme Position                             | 1991<br>Budget | 1991<br>Actual+ | 1992<br>Budget       | 1992<br>Actual+ | 1993<br>Budget | 1994<br>Budget | 1995<br>Budget | 1996<br>Budget |
|---|----------------|-----------------|----------------------|-----------------|----------------|----------------|----------------|----------------|
| <b>1. STAFF COSTS</b>                                 |                |                 |                      |                 |                |                |                |                |
| a) Professional Staff ++                              |                |                 |                      |                 |                |                |                |                |
| (4) 7x12-person months (salaries)                     | 385            | 678 #           | 412                  | 730 #           | 441            | 740            | 792            | 847            |
| (social charges)                                      | 65             | 122 #           | 70                   | 130 #           | 75             | 140            | 150            | 161            |
| b) Support Staff ++                                   |                |                 |                      |                 |                |                |                |                |
| (2) 3x12-person months (salaries)                     | 96             | 115             | 103                  | 180             | 110            | 195            | 209            | 224            |
| (social charges)                                      | 20             | 18              | 22                   | 25              | 24             | 30             | 32             | 34             |
| c) Staff hiring costs                                 | 25             | 10              | 0                    | 2               | 0              | 25             | 0              | 0              |
| <b>2. EXPERT SERVICES</b>                             |                |                 |                      |                 |                |                |                |                |
| a) Scientific work by IWRB                            | 65             | 70              | 65                   | 70              | 65             | 100            | 100            | 100            |
| b) Other scientific work                              | 0              | 0               | 0                    | 0               | 0              | 0              | 0              | 0              |
| c) Monitoring Procedure *                             | 30             | 80              | 30                   | 82              | 30             | 80             | 80             | 80             |
| d) Legal support                                      | 10             | 3               | 10                   | 10              | 10             | 10             | 10             | 10             |
| e) Support for regional representative                | 0              | 0               | 0                    | 0               | 0              | 30             | 30             | 30             |
| <b>3. TRAVEL ON OFFICIAL BUSINESS</b>                 |                |                 |                      |                 |                |                |                |                |
|   | 30             | 120             | 30                   | 125             | 30             | 80             | 80             | 80             |
| <b>4. PURCHASE OF EQUIPMENT</b>                       |                |                 |                      |                 |                |                |                |                |
|   | 10             | 15              | 10                   | 17              | 10             | 20             | 20             | 20             |
| <b>5. ADMINISTRATIVE SERVICES</b>                     |                |                 |                      |                 |                |                |                |                |
| a) Personnel/general services                         | 87             | 123             | 87                   | 161             | 122            | 170            | 180            | 190            |
| b) EDP services                                       | 18             | 18              | 18                   | 37              | 21             | 39             | 41             | 43             |
| c) Financial services                                 | 28             | 28              | 30                   | 32              | 32             | 34             | 36             | 38             |
| <b>6. TELECOMMUNICATIONS</b>                          |                |                 |                      |                 |                |                |                |                |
|   | 25             | 35              | 25                   | 40              | 25             | 40             | 40             | 40             |
| <b>7. REPORTING</b>                                   |                |                 |                      |                 |                |                |                |                |
| a) Publications                                       | 20             | 29              | 20                   | 40              | 20             | 40             | 40             | 40             |
| b) Quarterly Newsletter                               | 0              | 40              | 0                    | 60              | 0              | 50             | 50             | 50             |
| c) Translation services                               | 20             | 22              | 20                   | 30              | 20             | 60             | 60             | 60             |
| d) Outside typing services                            | 20             | 31              | 20                   | 36              | 20             | 30             | 30             | 30             |
| e) Dissemination of information                       | 20             | 20              | 20                   | 20              | 20             | 30             | 30             | 30             |
| f) Reproduction of material                           | 0              | 12              | 0                    | 18              | 0              | 15             | 15             | 15             |
| g) Acquisition of material                            | 0              | 3               | 0                    | 10              | 0              | 5              | 5              | 5              |
| h) Publicity  | 0              | 6               | 0                    | 10              | 0              | 5              | 5              | 5              |
| <b>8. CONFERENCE OF THE PARTIES **</b>                |                |                 |                      |                 |                |                |                |                |
| a) Cost of Conference                                 | 0              | 0               | 0                    | 0               | 0              | 0              | 0              | 0              |
| b) Conference delegate support                        | 0              | 0               | 0                    | 0               | 0              | 0              | 0              | 0              |
| c) Standing Committee delegate support                | 30             | 62              | 30                   | 110             | 30             | 30             | 30             | 30             |
| d) Scientific/technical review panel delegate support | 0              | 0               | 0                    | 0               | 0              | 15             | 15             | 15             |
| <b>9. MISCELLANEOUS</b>                               |                |                 |                      |                 |                |                |                |                |
|   | 10             | 18              | 10                   | 20              | 10             | 20             | 20             | 20             |
| <b>10. CONTINGENCY FUND</b>                           |                |                 |                      |                 |                |                |                |                |
|   | 30             | 0               | 30                   | 0               | 30             | 15             | 15             | 15             |
| <b>SUB TOTAL operating budget</b>                     |                |                 |                      |                 |                |                |                |                |
|   | 1044           | 1678            | 1062                 | 1995            | 1145           | 2048           | 2115           | 2212           |
| <b>11. WETLAND CONSERVATION FUND ***</b>              |                |                 |                      |                 |                |                |                |                |
|   | 10             | 266             | 10                   | 318             | 10             | 100            | 100            | 100            |
| <b>TOTAL</b>  | <b>1054</b>    | <b>1944</b>     | <b>1072</b>          | <b>2313</b>     | <b>1155</b>    | <b>2148</b>    | <b>2215</b>    | <b>2312</b>    |
| <b>TOTAL FOR THE 1994-1996 TRIENNIAL: SFR</b>         | <b>6675 ie</b> | <b>SFR</b>      | <b>2225 per year</b> |                 |                |                |                |                |

### Notes:

- + Actual figures reflect core and project expenditure for core-related activities
- ++ 4 professionals/2 support staff covered by 1991-1993 core budget  
7 professionals/3 support staff covered by proposed 1994-1996 budget
- # Does not include Asian Technical Officer; post paid directly by the city of Kushiro, Japan

- \* To be augmented by substantial voluntary contributions; an additional 5 per cent of the total budget is required for necessary activities under the Monitoring Procedure
- \*\* To be augmented by substantial voluntary contributions; an additional 15 per cent of the total budget is required for the Conference of the Parties and support to delegates for meeting participation
- \*\*\* To be augmented by substantial voluntary contributions; an additional 20 per cent of the total budget is required for necessary activities under the Wetland Conservation Fund

## **BUDGET 1994-1996: EXPLANATORY NOTES**

The budget for the years 1994-1996 has been developed on the basis of the following considerations:

### 1. Staff Costs

It is proposed that total staff costs, core and project based, remain at approximately the same level as in the 1991-1993 triennium.

However it is proposed that a greater proportion of these costs be included in the core budget rather than be met by external project support. In the 1991-1993 triennium, the core budget only covered the cost of 6 of the 14 Ramsar Bureau staff. For the 1994-1996 triennium, it is proposed that 10 of the Bureau staff be covered by the core budget. The present reliance upon project funding for staff is seen to be both instable and undesirable. While the need for some 15 staff members has been identified for the 1994-1996 triennium, including the recruitment of African and European Technical Officers, it has not been considered possible to propose the coverage of all 15 of these staff under the core budget for this triennium. However the Standing Committee agreed that this should be the aim for the future. [See also the explanatory note attached to document DOC. C.5.15.]

Given the proposal to cover existing staff positions in the core budget, only a minimal figure is proposed for staff hiring costs.

### 2. Expert Services

#### (a) Scientific Work by IWRB

A submission was received from the Director of IWRB to expand the services to be provided to the Convention in the areas of scientific studies, management guidelines, and organization and management of the Ramsar database. This was fully endorsed by the Standing Committee.

#### (b) Other Scientific Work

While recognizing the desirability for additional expert services, the Standing Committee felt that as in the 1991-1993 triennium, the budget should not be expanded to accommodate this item. In this regard, an offer by IUCN to provide certain services without charge was gratefully received by the Standing Committee.

(c) Monitoring Procedure

The Standing Committee determined that this item should be increased from its 1991-1993 level with the proviso that significant additional voluntary contributions are secured (for example 5 per cent of the total budget).

(d) Legal Support

This item is left at its 1991-1993 level.

(e) Support for Regional Representatives

This is a new item proposed to facilitate consultations by representatives of the Standing Committee with colleagues in their respective regions.

3. Travel

An increase is proposed to cover costs more in line with actual expenditure over the 1991-1993 period, given increased membership, demands for Ramsar representation, and travel costs.

4. Purchase of Equipment

A modest increase is proposed in view of an expanded Bureau operation.

5. Administrative Services

An increase is proposed in view of increased costs and corresponding services pertaining to occupancy of the new headquarters facilities.

6. Telecommunications

A modest increase is proposed in view of an expanded Bureau operation.

7. Reporting

All items are in line with actual experience in the 1991-1993 period, but with coverage of most of the costs for the Ramsar Newsletter on the core budget rather than as a project activity and additional support for Spanish translation.

8. Conference of the Contracting Parties and Support to Delegates for Meeting Participation

The Standing Committee proposed leaving this item at its 1991-1993 level with the proviso that significant additional voluntary contributions are secured (for example 15 per cent of the total budget). In this way a fund can be raised to enable the Conference of the Contracting Parties to be held in any part of the world. During the Fifth Meeting of the Conference of the Contracting Parties, it was agreed that this item be slightly amended to accommodate meetings of the Scientific and Technical Review Panel.

9. Miscellaneous

A modest increase in line with current experience is recommended.

10. Contingency Fund

A modest increase in line with current experience was recommended by the Standing Committee, but in order to accommodate the need for the Scientific and Technical Review Panel, this has had to be reduced.

11. Wetland Conservation Fund

The Standing Committee proposed an increase for this item from its 1991-1993 level with the proviso that significant additional voluntary contributions be secured (for example 20 per cent of the total budget).

## Annex 2

### TOTAL CONTRIBUTIONS SFR 6,675,000

| <u>Member State</u>        | <u>1994-1996</u><br><u>Share</u><br><u>SFR</u> | <u>Annual *</u><br><u>Share</u><br><u>FR</u> |
|----------------------------|--|--|
| Algeria                    | 11,348   | 3,783  |
| Argentina                  | 41,385   | 13,795                                       |
| Australia                  | 110,138  | 36,713                                       |
| Austria                    | 54,735   | 18,245                                       |
| Bangladesh                 | 668  | 223  |
| Belgium                    | 77,430   | 25,810                                       |
| Bolivia                    | 668  | 223  |
| Brazil                     | 116,145  | 38,715                                       |
| Bulgaria                   | 9,345  | 3,115  |
| Burkina Faso               | 668  | 223  |
| Canada                     | 226,950  | 75,650                                       |
| Chad                       | 668  | 223  |
| Chile                      | 6,008  | 2,003  |
| China                      | 56,070   | 18,690                                       |
| Costa Rica                 | 668  | 223  |
| Croatia                    | 9,345  | 3,115  |
| Czech Republic             | +  | +  |
| Denmark                    | 47,393   | 15,798                                       |
| Ecuador                    | 2,003  | 668  |
| Egypt                      | 5,340  | 1,780  |
| Finland                    | 41,385   | 13,795                                       |
| France                     | 437,213  | 145,738                                      |
| Gabon                      | 1,335  | 445  |
| Germany                    | 650,813  | 216,938                                      |
| Ghana                      | 668  | 223  |
| Greece                     | 25,365   | 8,455  |
| Guatemala                  | 1,335  | 445  |
| Guinea                     | 668  | 223  |
| Guinea-Bissau              | 668  | 223  |
| Hungary                    | 13,350   | 4,450  |
| Iceland                    | 2,003  | 668  |
| India                      | 26,033   | 8,678  |
| Indonesia                  | 11,348   | 3,783  |
| Iran (Islamic Republic of) | 56,070   | 18,690                                       |
| Ireland                    | 13,350   | 4,450  |
| Italy                      | 312,390  | 104,130                                      |
| Japan                      | 907,133  | 302,378                                      |
| Jordan                     | 668  | 223  |
| Kenya                      | 668  | 223  |
| Liechtenstein              | 668  | 223  |
| Mali                       | 668  | 223  |
| Malta                      | 668  | 223  |

|   |           |             |
|---|-----------|-------------|
| Mauritania  | 668       | 223         |
| Mexico  | 64,080    | 21,360      |
| Morocco   | 2,003     | 668         |
| Nepal   | 668       | 223         |
| Netherlands   | 109,470   | 36,490      |
| New Zealand   | 17,355    | 5,785       |
| Niger   | 668       | 223         |
| Norway  | 40,050    | 13,350      |
| Pakistan  | 4,673     | 1,558       |
| Panama  | 1,335     | 445         |
| Papua New Guinea  | 668       | 223         |
| Peru  | 4,673     | 1,558       |
| Poland  | 34,043    | 11,348      |
| Portugal  | 14,685    | 4,895       |
| Romania   | 12,683    | 4,228       |
| Russian Federation                                      | 489,278   | 163,093     |
| Senegal   | 668       | 223         |
| Slovak Republic +                                       | +         | +           |
| Slovenia  | 6,675     | 2,225       |
| South Africa  | 30,038    | 10,013      |
| Spain   | 144,180   | 48,060      |
| Sri Lanka   | 668       | 223         |
| Suriname  | 668       | 223         |
| Sweden  | 80,768    | 26,923      |
| Switzerland   | 84,773    | 28,258      |
| Trinidad and Tobago                                     | 3,338     | 1,113       |
| Tunisia   | 2,003     | 668         |
| Uganda  | 668       | 223         |
| United Kingdom of Great Britain<br>and Northern Ireland | 365,790   | 121,930     |
| United States of America **                             | **        | **          |
| Uruguay   | 2,670     | 890         |
| Venezuela   | 36,045    | 12,015      |
| Viet Nam  | 668       | 223         |
| Yugoslavia  | 11,348    | 3,783       |
| Zambia  | 668       | 223         |
| Other contributions ***                                 | 1,824,922 | 608,309 *** |

6,675,000 2,225,017

Notes:

\* The annual share has been calculated in accordance with international practice based upon the United Nations scale (attached for reference)

\*\* The contribution of the United States of America is not included in this list because of the US declaration at the Extraordinary Conference of the Contracting Parties (Regina 1987) on Article 6, paragraph 6 of the Financial Amendment to the Convention



\*\*\* The figure of SFR 608,309 per year represents the minimum amount necessary to complete the funding of the approved budget; 'other contributions' include the voluntary contribution of the United States of America and any other voluntary contributions paid by any other State, or governmental or non-governmental, national or international organization

+ Information on the distribution of the former Czechoslovakia's share of the budget (0.55%) between the Czech Republic and Slovakia is not yet available; a proposal is being made to the 48th Session of the United Nations General Assembly that the rates of assessment be 0.42% for the Czech Republic and 0.13% for the Slovak Republic

Individual country contributions may need to be revised in the light of new accessions to the Convention after the Kushiro Conference

## SCALE OF CONTRIBUTIONS

### PRESENT SCALE OF ASSESSMENTS - UNITED NATIONS

1993 \*

(from UN DOC. ST/ADM/SER.B/403)

The United Nations Contributions Section in New York has informed the Bureau that the next update of the scale will be provided in December 1993 for 1994 only; that office hopes to be able to produce a more permanent version at the end of 1994 for the period 1995-1997

| <u>Member State</u>         | <u>Per Cent</u> |
|-----------------------------|-----------------|
| Afghanistan.....            | 0.01            |
| Albania.....                | 0.01            |
| Algeria.....                | 0.16            |
| Angola.....                 | 0.01            |
| Antigua and Barbuda.....    | 0.01            |
| Argentina.....              | 0.57            |
| Armenia.....                | 0.13            |
| Australia.....              | 1.51            |
| Austria.....                | 0.75            |
| Azerbaijan.....             | 0.22            |
| Bahamas.....                | 0.02            |
| Bahrain.....                | 0.03            |
| Bangladesh.....             | 0.01            |
| Barbados.....               | 0.01            |
| Belarus.....                | 0.48            |
| Belgium.....                | 1.06            |
| Belize.....                 | 0.01            |
| Benin.....                  | 0.01            |
| Bhutan.....                 | 0.01            |
| Bolivia.....                | 0.01            |
| Bosnia and Herzegovina..... | 0.04            |
| Botswana.....               | 0.01            |
| Brazil.....                 | 1.59            |
| Brunei Darussalam.....      | 0.03            |
| Bulgaria.....               | 0.13            |

|  |      |
|--|------|
| Burkina Faso.....                          | 0.01 |
| Burundi.....                               | 0.01 |
| Cambodia.....                              | 0.01 |
| Cameroon.....                              | 0.01 |
| Canada.....                                | 3.11 |
| Cape Verde.....                            | 0.01 |
| Central African Republic.....              | 0.01 |
| Chad.....                                  | 0.01 |
| Chile.....                                 | 0.08 |
| China.....                                 | 0.77 |
| Colombia.....                              | 0.13 |
| Comoros.....                               | 0.01 |
| Congo.....                                 | 0.01 |
| Costa Rica.....                            | 0.01 |
| Côte d'Ivoire.....                         | 0.02 |
| Croatia.....                               | 0.13 |
| Cuba.....                                  | 0.09 |
| Cyprus.....                                | 0.02 |
| Democratic People's Republic of Korea..... | 0.05 |
| Denmark.....                               | 0.65 |
| Djibouti.....                              | 0.01 |
| Dominica.....                              | 0.01 |
| Dominican Republic.....                    | 0.02 |
| Ecuador.....                               | 0.03 |
| Egypt.....                                 | 0.07 |
| El Salvador.....                           | 0.01 |
| Equatorial Guinea.....                     | 0.01 |
| Eritrea.....                               | 0.01 |
| Estonia.....                               | 0.07 |
| Ethiopia.....                              | 0.01 |
| Fiji.....                                  | 0.01 |
| Finland.....                               | 0.57 |
| Former Yugoslav Republic of Macedonia..... | 0.02 |
| France.....                                | 6.00 |
| Gabon.....                                 | 0.02 |
| Gambia.....                                | 0.01 |
| Georgia.....                               | 0.21 |
| Germany.....                               | 8.93 |
| Ghana.....                                 | 0.01 |
| Greece.....                                | 0.35 |
| Grenada.....                               | 0.01 |
| Guatemala.....                             | 0.02 |
| Guinea.....                                | 0.01 |
| Guinea-Bissau.....                         | 0.01 |
| Guyana.....                                | 0.01 |
| Haiti.....                                 | 0.01 |
| Honduras.....                              | 0.01 |
| Hungary.....                               | 0.18 |
| Iceland.....                               | 0.03 |
| India.....                                 | 0.36 |
| Indonesia.....                             | 0.16 |

|                                       |       |
|---------------------------------------|-------|
| Iran (Islamic Republic of).....       | 0.77  |
| Iraq.....                             | 0.13  |
| Ireland.....                          | 0.18  |
| Israel.....                           | 0.23  |
| Italy.....                            | 4.29  |
| Jamaica.....                          | 0.01  |
| Japan.....                            | 12.45 |
| Jordan.....                           | 0.01  |
| Kazakhstan.....                       | 0.35  |
| Kenya.....                            | 0.01  |
| Kuwait.....                           | 0.25  |
| Kyrgyzstan.....                       | 0.06  |
| Lao People's Democratic Republic..... | 0.01  |
| Latvia.....                           | 0.13  |
| Lebanon.....                          | 0.01  |
| Lesotho.....                          | 0.01  |
| Liberia.....                          | 0.01  |
| Libyan Arab Jamahiriya.....           | 0.24  |
| Liechtenstein.....                    | 0.01  |
| Lithuania.....                        | 0.15  |
| Luxembourg.....                       | 0.06  |
| Madagascar.....                       | 0.01  |
| Malawi.....                           | 0.01  |
| Malaysia.....                         | 0.12  |
| Maldives.....                         | 0.01  |
| Mali.....                             | 0.01  |
| Malta.....                            | 0.01  |
| Marshall Islands.....                 | 0.01  |
| Mauritania.....                       | 0.01  |
| Mauritius.....                        | 0.01  |
| Mexico.....                           | 0.88  |
| Micronesia (Federated States of)..... | 0.01  |
| Monaco.....                           | 0.01  |
| Mongolia.....                         | 0.01  |
| Morocco.....                          | 0.03  |
| Mozambique.....                       | 0.01  |
| Myanmar.....                          | 0.01  |
| Namibia.....                          | 0.01  |
| Nepal.....                            | 0.01  |
| Netherlands.....                      | 1.50  |
| New Zealand.....                      | 0.24  |
| Nicaragua.....                        | 0.01  |
| Niger.....                            | 0.01  |
| Nigeria.....                          | 0.20  |
| Norway.....                           | 0.55  |
| Oman.....                             | 0.03  |
| Pakistan.....                         | 0.06  |
| Panama.....                           | 0.02  |
| Papua New Guinea.....                 | 0.01  |
| Paraguay.....                         | 0.02  |
| Peru.....                             | 0.06  |

|   |       |
|---|-------|
| Philippines.....  | 0.07  |
| Poland.....   | 0.47  |
| Portugal.....   | 0.20  |
| Qatar.....  | 0.05  |
| Republic of Korea.....                                    | 0.69  |
| Republic of Moldova.....                                  | 0.15  |
| Romania.....  | 0.17  |
| Russian Federation.....                                   | 6.71  |
| Rwanda.....   | 0.01  |
| Saint Kitts and Nevis.....                                | 0.01  |
| Saint Lucia.....  | 0.01  |
| Saint Vincent and the Grenadines.....                     | 0.01  |
| Samoa.....  | 0.01  |
| San Marino.....   | 0.01  |
| Sao Tome and Principe.....                                | 0.01  |
| Saudi Arabia.....   | 0.96  |
| Senegal.....  | 0.01  |
| Seychelles.....   | 0.01  |
| Sierra Leone.....   | 0.01  |
| Singapore.....  | 0.12  |
| Slovenia.....   | 0.09  |
| Solomon Islands.....                                      | 0.01  |
| Somalia.....  | 0.01  |
| South Africa.....   | 0.41  |
| Spain.....  | 1.98  |
| Sri Lanka.....  | 0.01  |
| Sudan.....  | 0.01  |
| Suriname.....   | 0.01  |
| Swaziland.....  | 0.01  |
| Sweden.....   | 1.11  |
| Syrian Arab Republic.....                                 | 0.04  |
| Tajikistan.....   | 0.05  |
| Thailand.....   | 0.11  |
| Togo.....   | 0.01  |
| Trinidad and Tobago.....                                  | 0.05  |
| Tunisia.....  | 0.03  |
| Turkey.....   | 0.27  |
| Turkmenistan.....   | 0.06  |
| Uganda.....   | 0.01  |
| Ukraine.....  | 1.87  |
| United Arab Emirates.....                                 | 0.21  |
| United Kingdom of Great Britain and Northern Ireland..... | 5.02  |
| United Republic of Tanzania.....                          | 0.01  |
| United States of America.....                             | 25.00 |
| Uruguay.....  | 0.04  |
| Uzbekistan.....   | 0.26  |
| Vanuatu.....  | 0.01  |
| Venezuela.....  | 0.49  |
| Viet Nam.....   | 0.01  |
| Yemen.....  | 0.01  |
| Yugoslavia.....   | 0.16  |

|               |        |
|---------------|--------|
| Zaire.....    | 0.01   |
| Zambia.....   | 0.01   |
| Zimbabwe..... | 0.01   |
| <hr/>         |        |
|               | 99.52* |
| =====         |        |

\* The scale of assessments for 1993 has been reduced from 100.07 to 99.52 due to the dissolution of the Czech and Slovak Federal Republic effective 31 December 1992; a proposal is being made to the 48th Session of the United Nations General Assembly that the rates of assessment be 0.42% for the Czech Republic and 0.13% for the Slovak Republic.

| <u>Non-member State</u> | <u>Per Cent</u> |
|-------------------------|-----------------|
| Holy See.....           | 0.01            |
| Nauru.....              | 0.01            |
| Switzerland.....        | 1.16            |
| Tonga.....              | 0.01            |
| <br><u>Not listed</u>   |                 |
| Kiribati.....           | 0.01            |
| Tuvalu.....             | 0.01            |

### Annex 3

#### **TERMS OF REFERENCE FOR THE FINANCIAL ADMINISTRATION OF THE CONVENTION ON WETLANDS OF INTERNATIONAL IMPORTANCE ESPECIALLY AS WATERFOWL HABITAT**

1. A separate account has been established by the Director General of IUCN on behalf of the Bureau of the Convention to administer the finances of the Convention. The Secretary General is responsible for the administration of Convention funds with all expenditure from this account requiring his approval or that of his designee.
2. The financial period shall be for three calendar years beginning 1 January 1994 and ending 31 December 1996. The appropriations of the account for the financial period shall be financed from:
  - (a) the contributions made by the Contracting Parties by reference to the table in Annex 2, including contributions from any new Contracting Parties which are to be added to this table;
  - (b) subject to the approval of the Standing Committee, contributions from States not Party to the Convention, other governmental, intergovernmental, and non-governmental organizations and other sources; and
  - (c) any uncommitted and unexpended appropriations from the financial period 1991-93.
3. The budget estimates, prepared in the currency of the country in which the seat of the Bureau is located, covering the income and expenditure of each of the three calendar years constituting the financial period to which they relate, shall be submitted to each ordinary Meeting of the Conference of the Contracting Parties to the Convention.
4. The estimates of each of the calendar years covered by the financial period shall be divided into sections; shall be specified according to budget lines; shall include references to the programmes of work to which they relate; and shall be accompanied by such information as may be required by, or on behalf of, the contributors, and such further information as the Standing Committee may deem useful and advisable.
5. The proposed budget shall be dispatched by the Bureau to all Contracting Parties at least 90 days before the date fixed for the opening of the ordinary Meeting of the Conference of the Contracting Parties.
6. The budget shall be adopted by a two-thirds majority of the Contracting Parties present and voting at the ordinary Meeting, pursuant to the terms of Article 6, paragraph 5 of the Convention, as amended by the Extraordinary Conference of the Contracting Parties held at Regina, Saskatchewan, Canada from 28 May to 3 June 1987.
7. In the event that the Secretary General anticipates that there will be a shortfall in resources over any calendar year as a whole, he shall seek the approval of the Standing Committee as to its priorities for expenditure.
8. After seeking the approval of the Standing Committee, the Secretary General shall be empowered to make transfers from one budget line to another. At the end of the first and the

second calendar years of a financial period, the Secretary General may proceed to transfer any uncommitted/unexpended balance of appropriations to the next calendar year, provided that the total budget approved by the Conference of the Contracting Parties shall not be exceeded unless this is specifically sanctioned in writing by the Standing Committee.

9. All contributions shall be paid in convertible currencies. Contributions from States which become Contracting Parties after the beginning of the financial period should be made on a pro-rata basis for the balance of the year.
10. As soon as practicable at the end of each calendar year of a financial period, the Secretary General shall submit the audited accounts for the year. He shall also submit, as soon as practicable, the audited accounts for the financial period.
11. These Terms of Reference shall be effective for the financial period of 1 January 1994 to 31 December 1996.