

**Convention on Wetlands (Ramsar, Iran, 1971)**  
**4th Meeting of the Conference of the Contracting Parties**  
**Montreux, Switzerland**  
**27 June – 4 July 1990**

### **Annex to DOC. C.4.13: Resolution on financial and budgetary matters**

RECALLING the amendments to Article 6 of the Convention which provide that:

- "5. The Conference of the Contracting Parties shall establish and keep under review the financial regulations of this Convention. At each of its ordinary meetings, it shall adopt the budget for the next financial period by a two-thirds majority of the Contracting Parties present and voting;"
- "6. Each Contracting Party shall contribute to the budget according to a scale of contributions adopted by unanimity of the Contracting Parties;"

ACKNOWLEDGING with appreciation the financial support provided under the Convention since the Regina meeting by contributions from several of the Contracting Parties;

FURTHER NOTING with gratitude the financial support provided since the Regina meeting for the work of the Bureau by several non-governmental bodies;

RECOGNISING the urgency there is to provide financial support to the Convention Bureau each year with minimum delay;

#### THE CONFERENCE OF THE CONTRACTING PARTIES

1. APPROVES the budget for 1991-93 annexed as Attachment 1;
2. AGREES to the scale of contributions of the Contracting Parties to the Convention as listed in Attachment 2;
3. DIRECTS the Secretary General to administer the Convention funds in accordance with the approved terms of reference in Attachment 3 to this resolution;
4. EMPHASIZES to the Contracting Parties the importance of making their contributions to the Bureau's separate account promptly by the beginning of the respective calendar year or financial period to which the contributions apply or, if this is not possible, as soon thereafter as possible;
5. REMINDS all Contracting Parties of Recommendations 3.4 and 4.13 to include the wise use concept and conservation of wetlands in development assistance programmes;
6. URGES all Contracting Parties that are in a position to do so, to make additional voluntary payments to the Convention budget to cover programme items as identified by the Standing Committee and to the Wetland Conservation Fund;
7. URGES all Contracting Parties to deposit as soon as possible an instrument of acceptance of the amendment of 28 May 1987;

8. INVITES states not Party to the Convention, other governmental, intergovernmental and non-governmental organizations, and other sources to consider contributing to the Bureau's separate account for the operating budget and to the Wetland Conservation Fund; and
9. INSTRUCTS the Secretary General, in consultation with the Standing Committee, to seek external sources of support for programme priorities, and in particular, to ensure a complement of at least 5 professional staff and 3 support staff as the personnel of the Bureau for the triennium of 1991-1993.

**BUDGET 1991-1993**  
Costs in SFr 000's

<u>Budget/Programme Position</u>	1991	1992	1993
1. <u>Staff Costs</u>			
(a) Professional Staff			
4 x 12 person months (salary)	385	412	441
(social charges)	65	70	75
(b) Support Staff			
2 x 12 person months (salary)	96	103	110
(social charges)	20	22	24
(c) Staff hiring costs	25	--	--
2. <u>Expert Services</u>			
(a) Scientific work by IWRB: scientific studies, work on management guidelines for wetlands and wetland species	40	40	40
(b) Other scientific work	0	0	0
(c) Monitoring Procedure:* consultancies/travel support for assisting Contracting Parties with management of particular sites on the Ramsar List	30	30	30
(d) Legal support: drafting service, advice on Convention interpretation, development of studies on legal and policy requirements for wetland conservation	10	10	10
(e) Data and Information: maintenance of Ramsar data base	25	25	25
3. <u>Travel on Official Business</u>	30	30	30
Secretariat travel: consultations with Contracting Parties, participation in relevant international meetings, promotional visits to non-Party States, advisory visits to appropriate wetlands upon request			
4. <u>Purchase of Equipment</u>	10	10	10
Office equipment and furniture			

\* To be augmented by substantial voluntary contributions.

<u>Budget/Programme Position</u>	1991	1992	1993
5. <u>IUCN Administrative Services</u> Includes office facilities, finances: accounting, auditing, etc. personnel administration, maintenance of facilities, reception services, mail services library, technicians, computer equipment, software and services:			
Personnel/General services	87	87	122
EDP services	18	18	21
Financial services	28	30	32
6. <u>Telecommunications</u> Telephone, telefax, telex, postage	25	25	25
7. <u>Reporting</u>			
(a) Publications (lists, reports, brochures)	20	20	20
(b) Quarterly Newsletter (design, production printing)	0	0	0
(c) Translation services	20	20	20
(d) Outside typing services	20	20	20
(e) Dissemination of information	20	20	20
8. <u>Support to Delegates for Meeting Participation</u> Delegates' travel: participation by delegations from developing countries, notably from Contracting Parties, in Meetings of the Conference of the Contracting Parties and other meetings held under the Convention, the former held every three years	30	30	30
9. <u>Miscellaneous</u> Miscellaneous office supplies, hospitality, etc.	10	10	10
10. <u>Contingency Fund</u> Required to cover unexpected events; can be carried over from one year to another	30	30	30
SUB-TOTAL Operating Budget	1,044	1,062	1,145
11. <u>Wetland Conservation Fund*</u>	10	10	10
TOTAL	1,054	1,072	1,155
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Total for the triennium: SFr 3,281,000  
SFr 1,094,000/year

\* To be augmented by substantial voluntary contributions.

Notes:

1. (a) Professional Staff

In 1990, this includes the Secretary General in Gland and Conservation Coordinator in Slimbridge. For 1991, this includes those two posts plus a Technical Officer and the Administrator, all based in Gland, and for 1991 includes cost of living and increment increases as applicable to civil service based posts.

(b) Support Staff

In 1990, this includes the Administrator in Gland and an Administrative Assistant in Slimbridge. In 1991, this includes two secretarial posts and for 1991 includes cost of living and increment increases as applicable to civil service based posts.

2. Expert Services

The major differences between the 1990 and the 1991 budgets are a provision for scientific support from IWRB and support for the Monitoring Procedure (covered in 1990 by project funding of some SFr 100,000). The data and information line has been increased in light of the establishment of the Ramsar database and a large increase in the number of listed sites.

3. Travel

This budget line has not increased from 1990 to 1991 despite an increase in staff and activities since expenditure for inter-office travel would no longer be required.

4. Purchase of Equipment

A modest budget amount which is being increased due to office expansion. Office furnishings are provided by IUCN, but special equipment such as computer screens must be purchased by the Bureau.

5. Administrative Services

Set in 1990 at a level of 24% of salary costs for staff in Gland and Slimbridge, these services have been reassessed for 1991. Costs are based on per capita occupancy with IUCN in Gland as well as actual use of certain services. For comparison purposes, the 1991 costs are approximately 22.5% of budget line 1.

6. Telecommunications

This line has been increased from 1990 to 1991 in view of expenditure over the past triennium. Expenditure during the triennium has greatly exceeded the budgetary allocation

with the result that significant allocation has needed to be made to specific projects. While justified, and agreed with project donors, this situation should not continue.

7. Reporting

A similar situation as with budget item 6. Increased activity has mandated increased expenditure for communication (including translation) with the Contracting Parties.

The line for dissemination of information is a new budget element in consequence of the determination that this is an "essential" aspect of the 1991-93 programme.

No core funding is being envisaged for the Newsletter in the 1991-93 budget. The Bureau estimates that some SFr 65,000 would be required to continue to produce the quarterly publication in three language versions should the Canadian government and NGOs and US NGOs cease their support for this work and if no other in-kind supporters are found.

8. Support to delegates

A slight decrease from 1990 to 1991 in view of success over the triennium in securing additional funds for this purpose from external sources.

9. Miscellaneous

A modest budget amount, increased from 1990 to 1991 in view of additional staff and activities. Covers purchase of supplies, hospitality, etc.

10. Contingency Fund

Not applied in 1990 due to the need to reallocate funds between budget lines. Amount proposed for 1991 is a lower amount than that originally calculated for 1990 (SFr 52,000).

11. Wetland Conservation Fund

A new budget line placed after the sub-total for the Operating Budget. Substantial voluntary contributions are expected for this fund.

SCALE OF CONTRIBUTIONS

Contracting Parties Annual (as of 4 July 1990) SFr	share SFr	1991-93 share*
Algeria	5,360	1,787
Australia	56,101	18,700
Austria	26,442	8,814
Belgium	41,808	13,936
Bolivia	357	119
Bulgaria	5,360	1,787
Burkina Faso	357	119
Canada	110,415	36,805
Chad	357	119
Czechoslovakia	23,584	7,861
Chile	2,859	953
Denmark	24,656	8,219
Egypt	2,501	834
Finland	18,224	6,075
France	223,331	74,444
Gabon	1,072	357
German Democratic Republic	45,738	15,246
Germany, Federal Republic of	288,722	96,241
Ghana	357	119
Greece	14,293	4,764
Guatemala	715	238
Guinea-Bissau	357	119
Hungary	7,504	2,501
Iceland	1,072	357
India	13,221	4,407
Iran, Islamic Republic of	24,656	8,219
Ireland	6,432	2,144
Italy	142,574	47,525
Japan	406,641	135,547
Jordan	357	119
Kenya	357	119
Mali	357	119
Malta	357	119
Mauritania	357	119
Mexico	33,589	11,196
Morocco	1,429	476
Nepal	357	119
Netherlands	58,959	19,653
New Zealand	8,576	2,859
Niger	357	119
Norway	19,653	6,551

Pakistan	2,144	715
Poland	20,010	6,670
Portugal	6,432	2,144
Senegal	357	119
South Africa	16,080	5,360
Spain	69,679	23,226
Sri Lanka	357	119
Suriname	357	119
Sweden	43,237	14,412
Switzerland	38,592	12,864
Tunisia	1,072	357
Uganda	357	119
Union of Soviet Socialist Republics	356,972	118,991
United Kingdom of Great Britain and Northern Ireland	173,662	57,887
United States of America	**	**
Uruguay	1,429	476
Venezuela	20,368	6,789
Vietnam	357	119
Yugoslavia	16,437	5,479
Other contributions ***	893,330	297,777
 TOTAL	 3,281,000	 1,093,666
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Notes:

- \* The annual share has been calculated in accordance with international practice based upon the United Nations scale, which is attached for reference.
- \*\* The United States contribution is not included on this list because of its declaration at the Extraordinary Conference (Regina, 1987) on Article 6, paragraph 6 of the Financial Amendment to the Convention.
- \*\*\* This figure of SFr 297,777.- per year represents the minimum amount necessary to complete funding of the approved budget. "Other contributions" include: the voluntary contribution of the United States of America, and any other voluntary contribution paid by any other State, or governmental or non-governmental international or national organization.

PRESENT SCALE OF ASSESSMENTS - UNITED NATIONS  
(UN.GA.RES.43/223)

<u>Member State</u>	<u>Per Cent</u>
Afghanistan.....	0.01
Albania.....	0.01
Algeria.....	0.15
Angola.....	0.01
Antigua and Barbuda.....	0.01
Argentina.....	0.66
Australia.....	1.57
Austria.....	0.74
Bahamas.....	0.02
Bahrain.....	0.02
Bangladesh.....	0.01
Barbados.....	0.01
Belgium.....	1.17
Belize.....	0.01
Benin.....	0.01
Bhutan.....	0.01
Botswana.....	0.01
Brazil.....	1.45
Brunei Darussalem.....	0.04
Bulgaria.....	0.15
Burkina Faso.....	0.01
Burma.....	0.01
Burundi.....	0.01
Byelorussian Soviet Socialist Republic.....	0.33
Cameroon.....	0.01
Canada.....	3.09
Cape Verde.....	0.01
Central African Republic.....	0.01
Chad.....	0.01
Chile.....	0.08
China.....	0.79
Colombia.....	0.14
Comoros.....	0.01
Congo.....	0.01
Costa Rica.....	0.02
Côte d'Ivoire.....	0.02
Cuba.....	0.09
Cyprus.....	0.02
Czechoslovakia.....	0.66
Democratic Kampuchea.....	0.01
Democratic Yemen.....	0.01
Denmark.....	0.69
Djibouti.....	0.01

Dominica.....	0.01
Dominican Republic.....	0.03
Ecuador.....	0.03
Egypt.....	0.07
El Salvador.....	0.01
Equatorial Guinea.....	0.01
Ethiopia.....	0.01
Fiji.....	0.01
Finland.....	0.51
France.....	6.25
Gabon.....	0.03
Gambia.....	0.01
German Democratic Republic.....	1.28
Germany, Federal Republic of.....	8.08
Ghana.....	0.01
Greece.....	0.40
Grenada.....	0.01
Guatemala.....	0.02
Guinea.....	0.01
Guinea-Bissau.....	0.01
Guyana.....	0.01
Haiti.....	0.01
Honduras.....	0.01
Hungary.....	0.21
Iceland.....	0.03
India.....	0.37
Indonesia.....	0.15
Iran (Islamic Republic of).....	0.69
Iraq.....	0.12
Ireland.....	0.18
Israel.....	0.21
Italy.....	3.99
Jamaica.....	0.01
Japan.....	11.38
Jordan.....	0.01
Kenya.....	0.01
Kuwait.....	0.29
Lao People's Democratic Republic.....	0.01
Lebanon.....	0.01
Lesotho.....	0.01
Liberia.....	0.01
Libyan Arab Jamahiriya.....	0.28
Luxembourg.....	0.06
Madagascar.....	0.01
Malawi.....	0.01
Malaysia.....	0.11
Maldives.....	0.01
Mali.....	0.01
Malta.....	0.01
Mauritania.....	0.01
Mauritius.....	0.01

Mexico.....	0.94
Mongolia.....	0.01
Morocco.....	0.04
Mozambique.....	0.01
Nepal.....	0.01
Netherlands.....	1.65
New Zealand.....	0.24
Nicaragua.....	0.01
Niger.....	0.01
Nigeria.....	0.20
Norway.....	0.55
Oman.....	0.02
Pakistan.....	0.06
Panama.....	0.02
Papua New Guinea.....	0.01
Paraguay.....	0.03
Peru.....	0.06
Philippines.....	0.09
Poland.....	0.56
Portugal.....	0.18
Qatar.....	0.05
Romania.....	0.19
Rwanda.....	0.01
Saint Kitts and Nevis.....	0.01
Saint Lucia.....	0.01
Saint Vincent and the Grenadines.....	0.01
Samoa.....	0.01
Sao Tome and Principe.....	0.01
Saudi Arabia.....	1.02
Senegal.....	0.01
Seychelles.....	0.01
Sierra Leone.....	0.01
Singapore.....	0.11
Solomon Islands.....	0.01
Somalia.....	0.01
South Africa.....	0.45
Spain.....	1.95
Sri Lanka.....	0.01
Sudan.....	0.01
Suriname.....	0.01
Swaziland.....	0.01
Sweden.....	1.21
Syrian Arab Republic.....	0.04
Thailand.....	0.10
Togo.....	0.01
Trinidad and Tobago.....	0.05
Tunisia.....	0.03
Turkey.....	0.32
Uganda.....	0.01
Ukrainian Soviet Socialist Republic.....	1.25
Union of Soviet Socialist Republics.....	9.99

United Arab Emirates.....	0.19
United Kingdom of Great Britain + Northern Ireland.....	4.86
United Republic of Tanzania.....	0.01
United States of America.....	25.00
Uruguay.....	0.04
Vanuatu.....	0.01
Venezuela.....	0.57
Viet Nam.....	0.01
Yemen.....	0.01
Yugoslavia.....	0.46
Zaire.....	0.01
Zambia.....	0.01
Zimbabwe.....	0.02

100.00

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Non-member State

Per Cent

Democratic People's Republic of Korea.....	0.05
Holy See.....	0.01
Liechtenstein.....	0.01
Monaco.....	0.01
Nauru.....	0.01
Republic of Korea.....	0.22
San Marino.....	0.01
Switzerland.....	1.08
Tonga.....	0.01
Tuvalu.....	0.01

**TERMS OF REFERENCE FOR THE FINANCIAL ADMINISTRATION  
OF THE CONVENTION ON WETLANDS OF INTERNATIONAL IMPORTANCE  
ESPECIALLY AS WATERFOWL HABITAT**

1. A separate account has been established by the Director General of IUCN on behalf of the Bureau of the Convention to administer the finances of the Convention. The Secretary General is responsible for the administration of Convention funds with all expenditure from this account requiring his approval.
2. The financial period shall be for three calendar years beginning 1 January 1991, and ending 31 December 1993. The appropriations of the account for the financial period shall be financed from:
  - (a) the contributions made by the Contracting Parties by reference to the table in Attachment 2, including contributions from any new Contracting Parties which are to be added to this table;
  - (b) subject to the approval of the Standing Committee, contributions from States not Party to the Convention, other governmental, intergovernmental and nongovernmental organizations and other sources; and
  - (c) any uncommitted and unexpended appropriations from the financial period 1988-90.
3. The budget estimates, prepared in the currency of the country in which the seat of the Bureau is located, covering the income and expenditure of each of the three calendar years constituting the financial period to which they relate, shall be submitted to each ordinary Meeting of the Conference of the Contracting Parties to the Convention.
4. The estimates of each of the calendar years covered by the financial period shall be divided into sections; shall be specified according to budget lines; shall include references to the programmes of work to which they relate; and shall be accompanied by such information as may be required by, or on behalf of, the contributors, and such further information as the Standing Committee may deem useful and advisable.
5. The proposed budget shall be dispatched by the Bureau to all Contracting Parties at least ninety days before the date fixed for the opening of the ordinary Meeting of the Conference of the Contracting Parties.
6. The budget shall be adopted by a 2/3 majority of the Contracting Parties present and voting at the ordinary Meeting, pursuant to the terms of Article 6, paragraph 5 of the Convention, as amended by the Extraordinary Conference of the Contracting Parties held at Regina, Saskatchewan, Canada from 28 May to 3 June 1987.
7. In the event that the Secretary General anticipates that there might be a shortfall in resources, over any calendar year as a whole, he shall seek the approval of the Standing Committee as to its priorities for expenditure.

8. After seeking the approval of the Standing Committee, the Secretary General shall be empowered to make transfers from one budget line to another. At the end of the first and the second calendar years of a financial period, the Secretary General may proceed to transfer any uncommitted/unexpended balance of appropriations to the next calendar year, provided that the total budget approved by the Conference of the Contracting Parties shall not be exceeded unless this is specifically sanctioned in writing by the Standing Committee
9. All contributions shall be paid in convertible currencies. Contributions from States which become Contracting Parties after the beginning of the financial period should be made on a pro-rata basis for the balance of the year.
10. As soon as practicable at the end of each calendar year of a financial period, the Secretary General shall submit, as soon as practicable, the audited accounts for the year. He shall also submit, as soon as practicable, the audited accounts for the financial period.
11. These Terms of Reference shall be effective for the financial period of 1 January 1991 to 31 December 1993.