

**CONVENTION ON WETLANDS (Ramsar, Iran, 1971)
2nd Meeting of the Ad Hoc Working Group on
Administrative Reform
Gland, Switzerland, 24 March 2009**

DOC. WG-AR2-1

**Second Meeting of the Ad Hoc Working Group on Administrative Reform
24 March 2009
10:00-13:00**

Draft Agenda

1. Welcome and introduction by the Secretary General
2. Introductory remarks by the Co-Chairs
3. Report on immediate action:
 - a) Update of Table 2 from document COP10 DOC. 20, add.1. (DOC. WG-AR1-1 Annex): the table has been updated to reflect the conclusions of the first meeting of the Ad Hoc Working Group
 - b) Report on actions taken since COP10 and on their results, as appropriate
4. Summary of agreements and current negotiations with IUCN regarding the Provision of Services, Headquarters facilities and Delegation of Authority (DOC. WG-AR2-2)
5. Consideration of the legal status of the Secretariat: requests to UNEP and IUCN for detailed reports on the costs and benefits of options 3 and 1, respectively. Specific items include those identified in table 2 of COP10 DOC.2, add. 1. Process and timeframe for receiving these reports. (DOC. WG-AR2-3)
6. Work Plan for the Working Group (DOC. WG-AR-4)
7. Financial and human resource requirements to ensure effective functioning of the Ad Hoc Working Group
8. Next meeting of the Ad Hoc Working Group
9. Any other business