**Wetland City Accreditation Nomination Form**

***Instruction for compilers****:*

*i. Complete all yellow cells taking into account the specific limits on characters.*

*ii. Further information on the wise use of wetlands and cities is provided in Resolution XI.11 available at:* [*http://www.ramsar.org/document/resolution-xi11-principles-for-the-planning-and-management-of-urban-and-peri-urban-wetlands*](http://www.ramsar.org/document/resolution-xi11-principles-for-the-planning-and-management-of-urban-and-peri-urban-wetlands)*;and on the Wetland City Accreditation process at:* [*http://www.ramsar.org/document/resolution-xii10-wetland-city-accreditation-of-the-ramsar-convention*](http://www.ramsar.org/document/resolution-xii10-wetland-city-accreditation-of-the-ramsar-convention)*.*

*iii. Completed Nomination Forms should be sent by the designated National Focal Point for Ramsar Convention matters in the Administrative Authority to:* [*ramsar@ramsar.org*](mailto:ramsar@ramsar.org)

*iv. Further guidance on how to compile the Nomination Form is available at:* [*http://www.ramsar.org/news/wca-applications*](http://www.ramsar.org/news/wca-applications)

1. **Background information**

|  |  |  |  |
| --- | --- | --- | --- |
|  |  |  | ***Notes – Also see Guidance Note for Cities*** |
| 1a. | Country |  |  |
|  |  |  |  |
| 1b. | Name of city |  | *An eligible ‘city’ for the Wetland City Accreditation may be a city or any other type of human settlement according to the definition given by United Nations Centre for Human Settlement* |
|  |  |  |  |
| 1c. | Geographical coordinates of the city |  |  |
|  |  |  |  |
| 1d. | Administrative and wetland map |  | *Tick box to confirm that a map delineating the administrative boundary of the city and indicating, as far as possible, all wetlands fully or partly situated in its territory or close vicinity, has been provided.* |
|  |  |  |  |
| 1e. | Area of city |  | *Area in hectares within administrative boundary* |
|  |  |  |  |
| 1f. | Approximate area of wetlands within the city boundaries |  | *Indication of the area of wetlands within the administrative boundaries, indicating, as far as possible, whether they are natural or human made* |
|  |  |  |  |
| 1.g | Define the types of wetland present within the city boundaries |  | *Use the Ramsar Classification of wetlands to describe the range of wetland types. See*  [*http://www.ramsar.org/sites/default/files/documents/pdf/lib/hbk4-17.pdf*](http://www.ramsar.org/sites/default/files/documents/pdf/lib/hbk4-17.pdf) *(Annex I on Ramsar Classification System for Wetland Type) or any classification recognized by your country* |

**2. Accreditation criteria**

***Instruction****: To be considered for formal accreditation the city must satisfy* ***ALL*** *of the following criteria. Please provide all necessary information in the yellow cells. Please note that the word limits will be strictly enforced. In addition, compilers may provide attached files or web-links to specific examples, plans, regulatory instruments, relevant reports, case studies or photographs etc.*

Group A: Criteria based on delivering the conservation and wise use of wetlands

**A city can be considered for accreditation if it has one or more Ramsar Sites or other significant wetlands fully or partly situated in its territory or in its close vicinity, which provide(s) a range of ecosystems services to the city.**

|  |  |  |  |
| --- | --- | --- | --- |
| **A.1** | Name any Ramsar Site that is fully or partly in the city administrative boundaries |  | *Use the official Ramsar Site name and number as described on the Ramsar Information Sheet (available on* [*https://rsis.ramsar.org/*](https://rsis.ramsar.org/)*). If none, state ’None’.* |
|  |
|  |  |  |  |
| **A.2** | Name any other significant wetland that is fully or partly in the city administrative boundaries |  | *Specify its legal conservation status (national or local), if none state None.* |

**A city can be considered for accreditation if it has adopted measures for conservation of wetlands and their services including biodiversity and hydrological integrity.**

**A.3.** A city can be considered for accreditation if it can demonstrate that **development avoids degrading and destroying wetlands**. Describe the national and/or local **policy**, **legislative** **measures** and **regulatory** **instruments**, urban management plans etc. that are in use by the city to proactively prevent the degradation and loss of wetlands.

*(This field is limited to 2500 characters)*

|  |  |
| --- | --- |
|  |  |

**A city can be considered for accreditation if it has implemented wetland restoration and/or management measures.**

**A.4.** A city can be considered for accreditation if it can demonstrate that it proactively encourages the **restoration or creation of wetlands** as elements of urban, and especially water management infrastructure. Provide specific examples (site and summary of implemented measures) of where wetlands have been created or restored within the city as elements of urban infrastructure, such as to control flooding, cool climate, improve water quality, provide recreation, etc.

*(This field is limited to 2500 characters)*

|  |  |
| --- | --- |
|  |  |

**A city can be considered for accreditation if it considers the challenges and opportunities of integrated spatial/land-use planning for wetlands under its jurisdiction.**

**A.5**. A city can be considered for accreditation if it can demonstrate that it considers the importance of wetlands as elements of **spatial planning and integrated city management** (such as through Integrated River Basin Management, spatial zonation, water resource management, the development of transport infrastructure, agriculture production, fuel supply, poverty alleviation, pollution control, flood risk management, disaster risk reduction, etc.). Describe the measures (policies, procedures, guidance, legislation, etc.) that ensure that the importance of wetlands is considered fully as elements of spatial planning and integrated city management.

*(This field is limited to 2500 characters)*

|  |  |
| --- | --- |
|  |  |

**A city can be considered for accreditation if it has delivered locally adapted information to raise public awareness about the values of wetlands, and encouraged the wise use of wetlands by stakeholders through, for example, establishing wetland education/information centres.**

**A.6.** A city can be considered for accreditation if it can demonstrate that it has adopted the **principles of inclusivity, empowerment, and participation of indigenous and local communities and the civil society** in decision-making and city planning and management. Describe how indigenous and local communities have been engaged and participate in the management of wetland-related issues.

*(This field is limited to 2500 characters)*

|  |  |
| --- | --- |
|  |  |

**A.7.** A city can be considered for accreditation if it can demonstrate that it has **raised levels of public awareness about the values of wetlands**, and encouraged the wise use of wetlands by a diverse range of stakeholders and communities through, for example, establishing operational wetland education or information centres, regularly disseminating information on wetlands, establishing and implementing school education programmes, etc.

*(This field is limited to 2500 characters)*

|  |  |
| --- | --- |
|  |  |

**A.8**. A city can be considered for accreditation if it can demonstrate that it has proactively promoted events around **World Wetlands Day** (2 February) in order to raise awareness on wetlands and their importance to the city. Describe the types of events that have been delivered to celebrate World Wetlands Day in the city.

*(This field is limited to 2500 characters)*

|  |  |
| --- | --- |
|  |  |

**A city can be considered for accreditation if it has established a local committee with appropriate knowledge and experience on wetlands and demonstrates representation of and engagement with stakeholders to support the Wetland City Accreditation, both through the submission of the Accreditation Form and the subsequent implementation of proper measures for fulfilling the obligations under the accreditation process.**

**A.9.** A city can be considered for accreditation if it can demonstrate that it has **established a local committee** (or similar structure) to support and to further the aims of the Wetland City Accreditation. Such a committee should contain appropriate knowledge and experience on wetlands and should be representative of stakeholders and communities. Describe the committee, its members, mandate and operation.

*(This field is limited to 2500 characters)*

|  |  |
| --- | --- |
|  |  |

Group B: Complementary approaches

**A city can be considered for accreditation if it has developed and applied appropriate standards regarding water quality, sanitation and management in the entire area under the city’s jurisdiction.**

**B.1.** A city can be considered for accreditation if it can demonstrate that it has applied **standards on water quality and sanitation, including waste management** facilities which include collection and treatment for solid waste and wastewater (industrial, domestic and stormwater). Describe the standards, policies and regulatory framework which ensures delivery on water quality and sanitation standards

*(Each field is limited to 2500 characters)*

|  |  |
| --- | --- |
|  |  |

**A city can be considered for accreditation if it recognizes and considers the socio-economic and cultural values, as well as the broader ecosystem services, of wetlands and has established good practices to consider and protect them in decision-making.**

**B.2**. A city can be considered for accreditation if it can demonstrate that it **proactively recognises the ecosystem services** that wetlands provide and has integrated these multiple values into decision making. Where appropriate, special attention should be given to describing sustainable agriculture, forestry, fisheries, tourism and the cultural values of wetlands. Describe how the different provisioning, regulating, cultural and supporting ecosystem services are recognised and the benefits that they provide to human society are integrated into planning and decision-making. Where possible, illustrate with examples.

*(Each field is limited to 1000 characters)*

|  |  |
| --- | --- |
|  | **Provisioning services:** |

|  |  |
| --- | --- |
|  | **Regulating services:** |

|  |  |
| --- | --- |
|  | **Supporting services:** |

|  |  |
| --- | --- |
|  | **Cultural services:** |

**B.3.** A city can be considered for accreditation if it can demonstrate that there is a **close link between local communities and the wetlands**. Describe how local communities are engaged with the wise use of wetlands and how the communities benefit from the services the wetlands provide.

*(This field is limited to 2500 characters)*

|  |  |
| --- | --- |
|  |  |

**3. City approval**

***Instruction****: An authorised representative of the city authority making the application needs to check and approve the accreditation form against the guidance provided. In the case of several cities making a joint submission, a representative of each authority needs to check and approve the form, and then send it to the country’s Ramsar Administrative Authority who will formally submit it to the Ramsar Convention Secretariat (ramsar@ramsar.org) If more than three authorities are making the submission please insert further boxes.*

|  |  |  |  |
| --- | --- | --- | --- |
| Name/Title: |  | | |
|  |  | | |
| Position: |  | | |
|  |  | | |
| Address |  | | |
|  |  | | |
| E-mail |  | | |
|  |  | | |
| Date: |  | Signature: |  |

|  |  |  |  |
| --- | --- | --- | --- |
| Name/Title: |  | | |
|  |  | | |
| Position: |  | | |
|  |  | | |
| Address |  | | |
|  |  | | |
| E-mail |  | | |
|  |  | | |
| Date: |  | Signature: |  |

|  |  |  |  |
| --- | --- | --- | --- |
| Name/Title: |  | | |
|  |  | | |
| Position: |  | | |
|  |  | | |
| Address |  | | |
|  |  | | |
| E-mail |  | | |
|  |  | | |
| Date: |  | Signature: |  |

**4. Endorsement by the Ramsar Administrative Authority**

***Instruction for the Ramsar Administrative Authority:*** Please check and endorse each application for City Accreditation in your country, before sending this form to the Ramsar Secretariat at *(*[*ramsar@ramsar.org*](mailto:ramsar@ramsar.org)*)*. Please also consult *Wetland City Accreditation Guidance Note for Ramsar Administrative Authority*.

|  |  |  |  |
| --- | --- | --- | --- |
| Name of Administrative Authority |  | | |
|  |  | | |
| Name and title of Designated National Focal Point for Ramsar Convention matters |  | | |
|  |  | | |
|  |  | | |
| Date: |  | Signature of the Designated National Focal Point for Ramsar Convention matters: |  |