1. In preparation for SC57 the Executive Team has provided inputs to the Secretariat on the development of the Agenda and Working Programme.

2. Proposed terms of reference (TORs) for the Executive Team have been developed by the Executive Team and will be presented to SC57 for its consideration and approval.

3. The Executive Team met in person on 23 June 2019, and discussed the following matters:
   - Executive Team TORs;
   - Secretariat work plan;
   - Observer status to the UN General Assembly;
   - Financial matters related to the audit;
   - Hosting of COP14; and
   - The interrelatedness between various working groups and the opportunities for greater coordination and synergies.