

RAMSAR CONVENTION ON WETLANDS  
57th Meeting of the Standing Committee  
Gland, Switzerland, 24 – 28 June 2019

**Monday 24 June**

11:00 – 13:00 Main Conference Room

## Meeting of the Strategic Plan Working Group

### Proposed Agenda

11:00 – 11:10 Election of the chair of the Strategic Plan Working Group.

*The newly elected chairperson leads the meeting:*

11:10 – 11:15 1. Adoption of the agenda

11:15 – 12:20 2. Revision and finalization of the work plan of the Working Group.  
Based on the indicative **Timeline** of key activities for the mid-term review of SP4, listed in the table of paragraph 12 of Res. XIII.5 Annex 1 (reproduced here):

Date	Activity
COP13, October 2018 SC56, October 2018	Establishment of a working group of the Standing Committee to conduct the review of the fourth Ramsar Strategic Plan
December 2018	Virtual / face-to-face meeting of the working group to discuss planning process and strategy
April 2019	Written submissions of views from Contracting Parties and stakeholders, in response to a notification, and global implementation report of the Convention provided to COP13 by the Secretariat
SC57, June/July 2019	Assessment of progress by the Standing Committee
	Approval of National Report format for COP14
August 2019	Issue of National Report format for COP14
November 2019	Virtual meeting of the working group to assess progress
May 2020	Inputs from Global Biodiversity Outlook-5 published and the IPBES global and regional assessments
SC58, June/July 2020	Discussion paper for SC58 written by the working group
September 2020	Submission of National Reports for COP14
October/November 2020	Assessment by Secretariat of National Reports for COP14
October 2020	Face-to-face meeting of the working group to agree on final document to be submitted to SC59
SC59, January 2021	Report and recommendation for any potential refinements to the fourth Ramsar Strategic Plan and its targets and indicators and any elements that can contribute to the preparation of a new strategic plan for the period after 2024 for COP14 consideration

3. Establishment of the list of all **Deliverables** by the Working Group.  
Based on the deliverables mentioned in paragraph 2 of the Terms of Reference<sup>1</sup> (which include those listed in Res. XIII.5 Annex 1, paragraph 9 a)<sup>2</sup>.
  4. Listing of all **Activities** to be undertaken by the Working Group.  
Based on the lists above, with clear deadlines.
- 12:20 – 12:50
5. Clarification of the work programme to be undertaken by the consultant.  
Based on the timeline, the list of activities and the deliverables adopted above. Listing the tasks of the consultant and the information sources s/he has to analyse for the preparation of recommendations to the Working Group, with a timeline for the submission of deliverables by the consultant and a list of any other support the consultant is expected to provide.
- 12:50 – 13:00
6. Progress with the selection procedure for the consultant.  
A call for tenders was published on 24 May with a deadline to submit proposals by 19 June. The Secretariat will present the qualification criteria applied, according to the Terms of Reference prepared by the Working Group, and a short-list of well-qualified proponents. The Secretariat proposes to interview short-listed applicants in early July and invites the Working Group to clarify any formal role it may wish to have in the process to select the consultant.

#### **Tuesday 25 June, afternoon**

*The chair of the Working Group will report the results of this Meeting to SC57 in plenary session, under Agenda point 9.*

<sup>1</sup>Terms of Reference for the consultancy to support the review process, published on the Ramsar Website in late May:

[https://hrms.iucn.org/iresy/index.cfm?event=vac.offline.download&offline\\_vacancy\\_id=2573](https://hrms.iucn.org/iresy/index.cfm?event=vac.offline.download&offline_vacancy_id=2573)

<sup>2</sup>Resolution XIII.5 with Annex 1 providing scope and modalities for the review process:

<https://www.ramsar.org/document/resolution-xiii5-review-of-the-fourth-strategic-plan-of-the-ramsar-convention>