RAMSAR CONVENTION ON WETLANDS

54th Meeting of the Standing Committee

Gland, Switzerland, 23 – 27 April 2018

**SC54-7.1 Rev.1 Addendum (Secretariat draft)**

**Financial and budgetary matters**

**Report on financial matters 2016-2018**

**Annex 4 (revised): Proposed Core Budget 2018 (without 2017 carry-forwards)**

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| **CHF 000'S** | **Budget 2018 (COP12-approved)** | **Authorised use of 2016 surplus in 2018\*** | **Proposed re-allocation 2018** | **Proposed budget 2018 after re-allocation** |
| **INCOME** |   |   |   |   |
| Parties’ Contributions | 3,779 |   |   | 3,779 |
| Voluntary contributions | 1,065 |   |   | 1,065 |
| Income Tax | 225 |   |   | 225 |
| Income Interest | 12 |   |   | 12 |
| **TOTAL INCOME** | **5,081** | **0** | **0** | **5,081** |
|   |   |   |   |   |
| **EXPENDITURES** |   |   |   |   |
| **A. Secretariat Senior Management** | **798** | **0** | **0** | **798** |
| Salaries and social costs | 674 |   |   | 674 |
| Other employment benefits | 79 |   |   | 79 |
| Travel | 45 |   |   | 45 |
| **B. Resource Mobilization and Outreach** | **250** | **0** | **0** | **250** |
| Salaries and social costs | 188 |   |   | 188 |
| Other employment benefits | 52 |   |   | 52 |
| Travel | 10 |   |   | 10 |
| **C. Regional Advice and Support** | **1,342** | **0** | **0** | **1,342** |
| Salaries and social costs | 1,201 |   |   | 1,201 |
| Other employment benefits | 56 |   |   | 56 |
| Travel | 85 |   |   | 85 |
| Ramsar Advisory Missions |   |   |   | 0 |
| **D. Support to Regional Initiatives** | **120** | **33** | **0** | **153** |
| Regional networks and centers | 120 | 33 |   | 153 |
| **E. Science and Policy** | **212** | **0** | **180** | **392** |
| Salaries and social costs | 110 |   | 180 | 290 |
| Other employment benefits | 2 |   |   | 2 |
| Travel | 10 |   |   | 10 |
| STRP implementation | 40 |   |   | 40 |
| STRP meetings | 50 |   |   | 50 |
| **F. Communications** | **569** | **0** | **(180)** | **389** |
| Salaries and social costs | 434 |   | (180) | 254 |
| Other employment benefits | 0 |   | 0 | 0 |
| Travel | 5 |   |   | 5 |
| CEPA Program | 30 |   |   | 30 |
| Comms, Translations, Publications and Reporting Implementation | 100 |   |   | 100 |
| **G. Administration/RSIS/Web** | **896** | **57** | **(20)** | **933** |
| Salaries and social costs | 629 | 57 |   | 686 |
| Other employment benefits | 5 |   |   | 5 |
| Staff hiring and departure costs | 25 |   |   | 25 |
| Travel |   |   |   | 0 |
| Web/IT support and Development | 120 |   | (10) | 110 |
| Ramsar Sites Information Service (maintanance and develop) | 117 |   | (10) | 107 |
| **H. Operating Costs** | **94** | **55** | **0** | **149** |
| General | 80 |   |   | 80 |
| Equipment/Office Supplies | 14 |   |   | 14 |
| Planning and Capacity building |   | 55 |   | 55 |
| **I. Standing Committee Services** | **150** | **0** | **0** | **150** |
| Standing Committee delegates’  Support | 45 |   |   | 45 |
| Standing Committee meetings | 10 |   |   | 10 |
| SC translation | 60 |   |   | 60 |
| Simultaneous interpretation at SC Meetings | 35 |   |   | 35 |
| Other meetings |   |   |   | 0 |
| **J. IUCN Administrative Service Charges (maximum)** | **540** | **0** | **20** | **560** |
| Administration, Human Resources, Finance & IT services | 540 |   | 20 | 560 |
| **K. Miscellaneous - Reserve Fund** | **110** | **0** | **0** | **110** |
| Provisions | 50 |   |   | 50 |
| Legal Services | 60 |   |   | 60 |
| **TOTAL EXPENDITURES** | **5,081** | **145** | **0** | **5,226** |
|  |  |  |  |  |
| \* See SC53-29. Out of CHF 510K 2016 surplus, CHF 294K allocated to 2017, CHF 145K allocated to 2018; CHF 27K authorized by Subgroup on Finance for pre-COP meetings; un-allocated balance of 2016 surplus of CHF 44K proposed to be set aside for Strategic Plan in 2019-2021 triennium |
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| --- | --- |
| **Table 1: Proposed use of 2017 surplus (in '000 CHF)** |  |
|  |  |
| **Overall 2017 surplus (I)** | **825** |
| **Pre-committed (see table 1, SC54-7.1 Rev.1)** |  |
| RAMs | 77 |
| Capacity-building | 26 |
| interpretation pre-COP | 32 |
| Executive Team | 8 |
| **Total pre-committed (II)** | **143** |
|   |   |
| **Surplus after pre-commitments - proposed for allocation (III = I - II)** | **682** |
|   |   |
| **Proposed use of surplus:** |   |
|  |   |
| Management consultant (internal controls / phase 2 of management review) | 20 |
|   |   |
|   |   |
|   |   |
|   |   |
|   |   |
|   |   |
| **Remaining surplus to be allocated** | **662** |