CONVENTION ON WETLANDS (Ramsar, Iran, 1971)

53rd Meeting of the Standing Committee

Gland, Switzerland, 29 May – 2 June 2017

**SC53-20 Add.1**

**[Ramsar financial matters 2016](http://www.ramsar.org/cda/en/ramsar-documents-standing-40th-meeting-of-the-22812/main/ramsar/1-31-41%5e22812_4000_0__):** **Updated tables**

**Update to paragraphs 7 and 8 and Table 1**

*Table 1 (Rev. 1): 2016 core budget surplus summary ('000 CHF)*

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Cost Centre** | **Original** | | **Revised** | | **Comments** |
| Income |  | (30) |  | 63 | Income Tax (53)k, Income Interest 116k |
| Senior Management |  | 73 |  | 76 | Salaries and Benefits 75k |
| Partnership Coordinator |  | 64 |  | 64 | Salaries and Benefits 64k |
| Regional Advice and Support |  | 81 |  | 108 | Salaries and Benefits 105k |
| Communications |  | 104 |  | 109 | Salaries and Benefits 93k |
| Administration |  | 141 |  | 89 | Salaries and Benefits 33k, Staff hiring and departure costs 48k |
| Other |  | 21 |  | 20 |  |
| **Subtotal** |  | **454** |  | **529** | *Surplus before provisions* |
|  |  |  |  |  |  |
| **KMISC, Provisions and Other** |  |  |  |  |  |
| Reserve Fund | - |  | 5 |  |  |
| Accruals | (169) |  | - |  |  |
| Provisions and exchange loss | 24 |  | (23) |  | Exchange loss partially offset by reduction in the provision against dues in arrears |
| Legal and Professional Services | 29 |  | (1) |  |  |
| ***Subtotal*** |  | (116) |  | (19) | *Provisions and Other* |
| **Total** |  | **338** |  | **510** | *Overall surplus* |

**Update to Annex 2, SC53-20: Preliminary 2016 core results**

**Report Currency: CHF**

| **Ramsar Combined Budget, 2016,  SC51 Approved** | **Approved Budget** | **Prelim. SC53** | **Preliminary Actual** | **Difference between prelim SC53 and preliminary actual** | **Variance** |
| --- | --- | --- | --- | --- | --- |
| **CHF 000'S** |  |  |  |  |  |
| **INCOME** |  |  |  |  |  |
| Parties’ Contributions | 3,779 | 3,779 | 3,779 | 0 | (0) |
| Voluntary contributions | 1,065 | 1,066 | 1,066 | (0) | 1 |
| Income Tax | 225 | 172 | 172 | (0) | (53) |
| Income Interest | 12 | 35 | 128 | 93 | 116 |
| **TOTAL INCOME** | **5,081** | **5,051** | **5,144** | **93** | **63** |
|  |  |  |  |  |  |
| **EXPENDITURES** |  |  |  |  |  |
| **A. Secretariat Senior Management** | **605** | **532** | **529** | **(3)** | **76** |
| Salaries and social costs | 554 | 486 | 479 | (8) | 75 |
| Other employment benefits | 26 | 13 | 13 | 0 | 13 |
| Travel | 25 | 32 | 37 | 5 | (12) |
| **B. Partnership Coordinator** | **64** | **0** | **0** | **0** | **64** |
| Salaries and social costs | 47 | 0 | 0 | 0 | 47 |
| Other employment benefits | 17 | 0 | 0 | 0 | 17 |
| Travel |  | 0 | 0 | 0 | 0 |
| **C. Regional Advice and Support** | **1,342** | **1,261** | **1,233** | **(27)** | **108** |
| Salaries and social costs | 1,201 | 1,152 | 1,089 | (63) | 111 |
| Other employment benefits | 56 | 44 | 63 | 19 | (7) |
| Travel | 85 | 65 | 82 | 17 | 3 |
| **D. Support to Regional Initiatives** | **120** | **120** | **120** | **0** | **0** |
| Regional networks and centers | 120 | 120 | 120 | 0 | 0 |
| **E. Scientific and Technical Services** | **212** | **187** | **186** | **(1)** | **26** |
| Salaries and social costs | 110 | 112 | 109 | (2) | 0 |
| Other employment benefits | 2 | 0 | 0 | 0 | 2 |
| Travel | 10 | 10 | 10 | 0 | (0) |
| STRP implementation | 40 | 40 | 40 | 0 | 0 |
| STRP meetings | 50 | 25 | 26 | 1 | 24 |
| **F. Communications** | **569** | **465** | **460** | **(5)** | **109** |
| Salaries and social costs | 434 | 348 | 341 | (7) | 93 |
| Other employment benefits | 0 | 0 | 0 | 0 | 0 |
| Travel | 5 | 5 | 5 | 0 | (0) |
| CEPA Program | 30 | 29 | 29 | 0 | 1 |
| Comms, Translations, Publications and Reporting Implementation | 100 | 82 | 85 | 2 | 15 |
|  |  |  |  |  |  |
| **G. Administration/RSIS/Web** | **981** | **841** | **892** | **52** | **89** |
| Salaries and social costs | 629 | 539 | 590 | 51 | 39 |
| Other employment benefits | 5 | 10 | 10 | 0 | (5) |
| Staff hiring and departure costs | 120 | 72 | 72 | 0 | 48 |
| Travel | 10 | 2 | 2 | 0 | 8 |
| Ramsar Sites Information Service (maintenance and develop) | 117 | 117 | 117 | 0 | 0 |
| Web/IT support and Development | 100 | 100 | 100 | 0 | 0 |
| **H. Operating Costs** | **95** | **93** | **95** | **1** | **0** |
| General | 80 | 80 | 82 | 1 | (2) |
| Equipment/Office Supplies | 15 | 13 | 13 | 0 | 2 |
| **I. Standing Committee Services** | **165** | **176** | **176** | **0** | **(11)** |
| Standing Committee delegates’ support | 50 | 57 | 57 | 0 | (7) |
| Standing Committee meetings | 15 | 27 | 27 | 0 | (12) |
| SC translation | 60 | 53 | 53 | 0 | 7 |
| Simultaneous interpretation at SC meetings | 40 | 40 | 40 | 0 | 0 |
| **J. IUCN Administrative Service Charges (maximum)** | **540** | **536** | **536** | **0** | **4** |
| Administration, Human Resources, Finance & IT services | 540 | 536 | 536 | 0 | 4 |
| **K. Miscellaneous - Reserve Fund** | **388** | **504** | **407** | **(97)** | **(19)** |
| Reserve Fund | 278 | 278 | 273 | (5) | 5 |
| Staff termination & repatriation provisions |  | 169 | 5 | (165) | (5) |
| Provisions and exchange losses | 50 | 26 | 68 | 42 | (18) |
| Legal & Professional Services not listed above | 60 | 31 | 61 | 30 | (1) |
| **TOTAL EXPENDITURES** | **5,081** | **4,713** | **4,633** | **(80)** | **447** |
|  |  |  |  | 0 |  |
| **TOTAL SALARY COSTS – staff salaries and related costs** | **3,081** | **2,704** | **2,695** | **(10)** |  |
|  | 61% | 57% | 58% | 12% |  |
| **TOTAL TRAVEL COSTS** | **135** | **114** | **136** | **22** |  |
|  | 3% | 2% | 3% | -27% |  |
| **SURPLUS/(DEFICIT)** |  | **338** | **510** | **172** | **510** |

**Update to paragraphs 9 and 10**

*(ADDITIONAL) Table 4: Update for Core Reserve Fund ('000 CHF)*

|  |  |  |
| --- | --- | --- |
|  | **Description** | **SC53** |
|  |  |  |
|  | **Core Reserve Fund at 31 December 2015** | **372** |
|  |  |  |
|  | Correction of prior year net foreign exchange |  |
|  | loss related to a non-core project and initially |  |
|  | reported as a core budget expense | 117 |
|  |  |  |
|  | 2016 budget for reserve fund provisions |  |
|  | per decision SC51-22 | 273 |
|  |  |  |
|  | **Core Reserve Fund at 31 December 2016 at the maximum** |  |
|  | **of 15% of the annual core budget (Resolution XII.1)** | **762** |

**Update to paragraph 11**

*(ADDITIONAL) Table 5: Proposed Reallocation of 2016 surplus funds ('000 CHF)*

|  |  |  |
| --- | --- | --- |
|  | **Description** | **SC53** |
|  |  |  |
|  | **Core Surplus** | 510 |
|  |  |  |
|  | **Position and contract extension approved by the Executive Team (21-22 February 2017):** |  |
|  | Part-time Accounting Assistant | 172 |
|  | Finance Management - transition period | 70 |
|  |  |  |
|  | ***Subtotal approved by Executive Team*** | 242 |
|  |  |  |
|  | **Core Surplus, Remaining Balance** | 268 |
|  |  |  |
|  | **Proposal for Remaining Surplus:** |  |
|  | Planning, Capacity Building and Team Building to ensure |  |
|  | effective operations of the Secretariat (2017 and 2018) | 110 |
|  |  |  |
|  | ***Subtotal, Proposal*** | 110 |
|  |  |  |
|  | **Core Surplus, Remaining Balance** | 158 |
|  |  |  |
|  | COP Priorities (Resolution XII.1) - such as improvements |  |
|  | for the on-line system for National Reports, COP and |  |
|  | pre-COP delegate support (contingency) | 158 |
|  |  |  |
|  | **Remaining Balance** | 0 |