

### Secretariat actions arising from SC51 Decisions

1. The table below lists the Decisions of Standing Committee 51 which include instructions for the Secretariat.
2. The table also identifies the SC52 agenda item under which each matter will be considered and notes any related SC51 documents.
3. All the actions arising from the Decisions have either been completed or incorporated into ongoing processes in the 2016-2018 Secretariat work plan, or into documents for a decision at SC52.

Topic	Standing Committee Decision	Actions taken by Secretariat
<b>Meeting documents</b>	Decision SC51-04: The Standing Committee noted DOC. SC51-03 and asked the Secretariat to take note of the suggestions made regarding format and presentation of meeting documents.	Documents not requiring decisions or approval are presented as Information Documents. Presentation of documents to focus on most important aspects.
<b>Costs of implementing Resolutions:</b> COP12 Resolutions	Decision SC51-05: The Standing Committee instructed the Secretariat to re-draft DOC. SC51-04 for submission to SC52, taking into account the comments made at the present meeting and any further comments that Parties who had intervened might wish to make.	Completed. Addressed at Agenda item 13 "Costs of actions to implement COP12 Resolutions in the 2016-2018 triennium" Document SC52-09 <i>Costs of actions to implement COP12 Resolutions in the 2016-2018 triennium</i>
COP13 draft resolutions	Decision SC51-06: The Standing Committee urged that the Secretariat ensure that the cost implications of draft resolutions be made available to Contracting Parties in advance of the consideration of the draft resolutions, as called for in Rule 14 of the Rules of Procedure.	Completed. Task incorporated into SC52-07 <i>Secretariat work plan for the 2016-2018 triennium</i> under item 20.1 "Other Secretariat activities" (Agenda item 12 "Secretariat work plans")
<b>STRP work plan 2016-2018</b>	Decision SC51-07: The Standing Committee instructed the Secretariat to present an amended STRP work plan to SC52, prioritizing tasks and reflecting budgetary constraints, taking into account the comments made and seeking further input from Contracting Parties and their STRP National Focal Points.	Completed. Addressed at Agenda item 14 "Report of the Chair of the STRP" Document SC52-10 <i>Report of the Chair of the Scientific and Technical Review Panel (STRP) and amended draft STRP 2016-2018 work plan</i>

<b>Topic</b>	<b>Standing Committee Decision</b>	<b>Actions taken by Secretariat</b>
<b>Secretariat work plan 2016-2018</b>	Decision SC51-10: The Standing Committee instructed the Secretariat to prepare a revised Secretariat Work Plan for the 2016-2018 triennium, taking into account the comments made, for consideration by SC52.	Completed. Addressed at Agenda item 12 "Secretariat work plans" Documents SC52-07 <i>Secretariat work plan for the 2016-2018 triennium</i> and SC52-08 <i>Secretariat work plan for 2016</i>
<b>Regional Initiatives:</b>		Addressed at Agenda item 15 "Ramsar Regional Initiatives"
Working Group on the Ramsar Regional Initiatives	Decision SC51-11: The Standing Committee agreed to establish a new Working Group to examine the implications of the proposed new Operational Guidelines for Regional Initiatives and asked the Secretariat to support the setting up of this group.	Completed. Acting Secretary General sent invitation to Parties to join the Working Group on Ramsar Regional Initiatives through Notification 2016/4 of 23 February.
Working Group on the Ramsar Regional Initiatives	Decision SC51-13: The Standing Committee agreed that a one-day workshop to revise the Operational Guidelines for Regional Initiatives should be held immediately before SC52.	
Assessment of existing RIs and communications strategy	Decision SC51-12: The Standing Committee instructed the Secretariat to complete the assessment of existing Ramsar Regional Initiatives and to develop further the common communications strategy taking into account the comments made at the meeting.	Completed. Document SC52-11 <i>Update on Ramsar Regional Initiatives</i>
Proposals for new RIs	Decision SC51-14: The Standing Committee agreed that proposed new Ramsar Regional Initiatives be invited to submit relevant documentation against a checklist of requirements to be provided by the Secretariat for consideration by SC52.	Completed. Document SC52-12 <i>Proposals for new Ramsar Regional Initiatives</i>
<b>National Reports to COP13</b>	Decision SC51-15: The Standing Committee asked the Secretariat to amend DOC. SC51-09 on the development of the format for National Reports to COP13, updating it with progress made based upon these comments, and submit the amended version to SC52.	Completed. Addressed at Agenda item 16 "Update on the preparation of the National Report format for COP13" Document SC52-13 <i>Draft format for the National Reports to COP13</i>
<b>Dates of COP13 and possible clash with other meetings</b>	Decision SC51-17: The Standing Committee noted the proposed dates and venue for COP13 and instructed the Secretariat to check that the dates did not clash with those of other important international environmental meetings.	Completed. Secretariat has checked for possible conflicts and included the findings in Doc SC52-02 <i>Progress with preparations for COP13</i> )

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<b>Wetland City accreditation</b>	Decision SC51-18: The Standing Committee noted the presentation on process and proposals for a timeframe to implement the Wetland City accreditation of the Ramsar Convention given at SC51 and agreed that the Secretariat could continue its work along the lines indicated in the presentation.	Completed. Addressed at Agenda item 17 “Implementation of the Wetland City Accreditation of the Ramsar Convention according to Resolution XII.10” Document SC52-14 <i>Progress report on implementation of the Wetland City Accreditation of the Ramsar Convention</i>
<b>Partnerships and synergies:</b>		Completed. Addressed at Agenda item 19 “Update on partnerships and synergies”
Resolution XI.6 and cooperation with other MEAs		Document SC52-15 <i>Progress on implementing Resolution XI.6 on Partnership and synergies with Multilateral Environmental Agreements and other institutions</i>
New partnership agreements	Decision SC51-19: The Standing Committee decided to defer until SC52 consideration of the new agreements and joint work plans of the Ramsar Convention and partners as set out in Annexes 2 to 6 of DOC. SC51-23 Rev.2.	Completed. Document SC52-16 <i>Update on formal agreements and joint work plans of the Ramsar Convention and partners</i>
Renewals of existing partnership agreements	Decision SC51-20: The Standing Committee instructed the Secretariat to pursue renewal of the agreement with Stetson University College of Law and other necessary renewal processes.	Completed. Secretariat has renewed agreements with Stetson University College of Law, Danone-Evian, Star Alliance and OCHA.
<b>CEPA</b>	Decision SC51-21: The Standing Committee instructed the Secretariat to present for consideration at SC52 a shorter, more focused CEPA Action Plan for the Ramsar Secretariat that was more clearly aligned to Resolutions and the Strategic Plan, taking into account any written comments received from Contracting Parties, and including plans for future World Wetlands Day celebrations.	Partially completed. Addressed at Agenda item 20 “CEPA and Secretariat Communications” Document SC52-17 <i>World Wetlands Day themes</i> . The revised CEPA Action Plan will be presented by the CEPA Working Group.
<b>Financial matters</b>	Decision SC51-22: The Standing Committee adopted the report of the Sub-Group on Finance and the recommendations made in it (...)	Addressed at Agenda item 20 “Report of the Sub-Group on Finance” Documents SC52-18 <i>Ramsar financial matters 2014/2015</i> and SC52-19 <i>Contracting Parties with outstanding annual contributions</i>