

## Annex I

### Combined annual reporting and forward planning format

**Annual Summary Report for Year 2017 and Plan for Year 2018** (4 pages maximum)

**1. Title of your Regional Initiative:** Indo-Burma Ramsar Regional Initiative (IBRRI)

**2. Work and activities undertaken during Year 2017**

Provide a simple summary on your work undertaken by listing your activities, the results achieved and your indicators of success according to the format below:

Objectives	Activities	Results/outputs end of 2017	Indicators
<b>1. Prepare a sub-regional strategic plan for IBRRI</b>	1.1 Hold the IBRRI Steering Committee (SC) meeting 2017	<p>The first Steering Committee meeting was held on the 29<sup>th</sup> of March in Bangkok, Thailand with the participation of representatives from Cambodia, Lao PDR, Myanmar, Thailand and Viet Nam as members and the Ramsar Convention Secretariat and IUCN ARO as observers.</p> <p>The statutes and TOR of the IBRRI have been endorsed by the Steering Committee and follow the Ramsar Regional Initiatives Operational Guidelines.</p>	<p>Minutes of the meeting have been produced.</p> <p>Statutes and TORs for IBRRI are available</p>
	1.2 Hold the IBRRI Inception Workshop 2017	<p>The IBRRI inception workshop was held on the 30<sup>th</sup> of March and brought together around 50 participants including representatives from relevant contracting parties, CEPA and STRP focal points, IOPs, academics and the Ramsar Convention secretariat. The inception workshop included the launching of the BMU funded programme “Mekong WET: Building Resilience of Wetlands in the Lower Mekong Region through a Ramsar Regional Initiative”, which is co-funding the IBRRI. <a href="https://cms.iucn.org/news/asia/201702/world-wetlands-day-iucn-launches-regional-project-enhance-resilience-wetlands-lower-mekong-countries">https://cms.iucn.org/news/asia/201702/world-wetlands-day-iucn-launches-regional-project-enhance-resilience-wetlands-lower-mekong-countries</a></p>	<p>Minutes of the first meeting of the IBRRI TC are available</p>
	1.3 Prepare a sub-regional strategic plan for IBRRI	<p>Preliminary priorities for the IBRRI were identified during the inception workshop and will form the basis for the upcoming IBRRI Regional Strategic Plan.</p> <p>IBRRI is currently working on a first draft of the strategic plan, based on the results of the inception workshop and the first drafts of the national reports from the five countries.</p>	<p>Priorities of action identified available in the workshop report.</p>

<b>2. Strengthen knowledge of key Ramsar tools and guidelines</b>	2.1 Translate two key Ramsar documents into local languages and disseminate	The R-METT was translated into the five national languages.  The second document to be translated has still to be identified and will be postponed to 2018.	R-METT available in local languages
	2.2 Organize two regional trainings	Trainings on vulnerability assessment were conducted in four countries (all IBRRI countries except Myanmar) for site managers and Ramsar authorities, based on the regional VA tools for wetlands. The other training (likely to be on R-METT) will be carried out in 2018.	60 people trained in 4 training events  (second training will be conducted in 2018)
	2.3 Conduct review of Vulnerability Assessment (VA) guidelines for wetlands	A VA tool for wetlands in the IBRRI region and a corresponding guidance document were developed, based on a comprehensive review of the literature and existing guidelines. VAs were conducted in ten sites in the IBRRI region. Final VA reports will be published in 2018 along with VA guidelines.	VA tool available for IBRRI countries
<b>3. Strengthen awareness of the Ramsar Convention in the IBRRI region</b>	3.1 Provide support for World Wetland Day in the five IBRRI countries	Technical and small-scale financial support was provided to World Wetland Day events in three of the five countries and for the National Fish Day in Cambodia.	Four small grants provided in support of World Wetland Day activities (Lao PDR, Cambodia and Myanmar)
	3.2 Communication strategy for IBRRI developed and implementation initiated	A video about the IBRRI was developed and widely shared: <a href="https://www.ramsar.org/news/indo-burma-ramsar-regional-initiative-ibrrri-new-initiative-to-strengthen-implementation-of">https://www.ramsar.org/news/indo-burma-ramsar-regional-initiative-ibrrri-new-initiative-to-strengthen-implementation-of</a> A specific logo for the IBRRI was developed and launched. A webstory and report were published: <a href="https://www.iucn.org/news/thailand/201704/enhancing-regional-cooperation-protect-and-restore-indo-burma-wetlands">https://www.iucn.org/news/thailand/201704/enhancing-regional-cooperation-protect-and-restore-indo-burma-wetlands</a>	Video available online  IBRRI logo launched

If felt useful, you may add narrative text to specify further your achievements, improvement of Ramsar implementation in the region, etc.

**Narrative:** The first Steering Committee meeting and inception workshop for the Indo-Burma Ramsar Regional Initiative (IBRRI) was held on 29 and 30 March 2017 in Bangkok, Thailand. The event shared the Ramsar Regional initiative's vision with the wider wetlands community and officially launched the new regional wetlands project "Mekong WET: Building Resilience of Wetlands in the Lower Mekong Region", which will support the technical implementation of the IBRRI. During the meeting, Steering Committee members representing each of the IBRRI member countries highlighted the important role of IBRRI in assisting member countries to strengthen their capacity for implementing sound wetland management practices and policies. The Steering Committee also approved the initiative's Statutes and Operational Guidelines and programme for 2017, and explored linkages with existing Ramsar-related programmes and initiatives in the Indo-Burma Region. On the brand identity front, the initiative launched its new logo after Steering Committee members voted for their favorite design concept. With additional financial support from BMU through the Mekong WET project, the IBRRI then developed a regional tool on vulnerability assessment of wetlands, and conducted national trainings and pilot testing and implementation in ten Ramsar sites in ten countries. The IBRRI supported World Wetland Day events and the translation of the R-METT in the 5 local languages.

### 3. Financial report for Year 2017

Provide a summary of income and expenditures. If you use another currency than Swiss Franc (CHF), please provide an average **exchange rate to the CHF**:

Activities	Planned expenditures from IBRRI	Real expenditures from IBRRI	Planned expenditure from other source	Real expenditures from other sources
1.1 Hold the IBRRI Steering Committee	CHF 10,126	CHF 5,852	-	CHF 2,500
1.2 Hold the IBRRI Inception Workshop	CHF 10,000	CHF 12,406	-	CHF 1,981
1.3 Prepare a sub-regional strategic plan	CHF 10,000	-		
2.1 Translate two key Ramsar documents into local languages and disseminate	CHF 5,000	-	CHF 10,000	CHF 1272 + CHF 1500
2.2 Organize two regional trainings	CHF 5,000	-	CHF 10,000	CHF 2,783
2.3 Conduct review of Vulnerability Assessment guidelines for wetlands	CHF 5,000	-	CHF 10,000	CHF 19,204
3.1 Provide support for World Wetland Day in the five IBRRI countries	CHF 5,000	CHF 844	-	CHF 3,500
3.2 Communication strategy for IBRRI developed and implementation initiated	CHF 3,000	CHF 2,418	-	
<b>Total</b>	<b>CHF 53,126</b>	<b>CHF 21,520</b>	<b>CHF 30,000</b>	

Sources of income (donors)	Income received
<ul style="list-style-type: none"> <li>• BMUB through Mekong WET project (IUCN): support to the inception workshop and to the Vulnerability Assessment tool design, testing and implementation in 10 Ramsar sites, support for the translation of key Ramsar documents.</li> <li>• GEF through FAO/IUCN project support to WWD in Lao PDR</li> <li>• In Kind IUCN In-kind staff time from IUCN Asia Regional Office for the preparation, organization and reporting of the first Steering Committee meeting and for the translation of R-METT into local languages.</li> </ul> <i>Exchange rate from Euros to CHF 1,173</i>	CHF 25,240  CHF 3500  CHF 4000
Ramsar core budget carried over 2016	CHF 23,126
Ramsar core budget 2017	CHF 30,000
<b>Total</b>	<b>CHF 85,866</b>

#### Financial balance on 31 December of Year 2017:

- CHF 38,480 of IBRRI core budget to be carried over to 2017.
- Funds from other sources will be carried over to 2018 and new co-financing is expected to be made available in 2018, in particular from the Mekong WET and CAWA projects. This is reflected in the 2018 financial plan.

#### 4. Work and activities planned for Year 2018

Provide a simple summary of your planned work, by listing your activities, their anticipated results and your indicators of success according to the format below:

Objectives	Activities	Results/outputs	Indicators
<b>1. Support functioning of IBRRI Governance and participation in Ramsar Convention secretariat meetings</b>	1.1 Hold the IBRRI Steering Committee (SC) meeting 2018	Approval of 2017 report and 2018 workplan	Report available
	1.2 Hold the IBRRI Technical Workshop 2018	IBRRI Technical Committee (TC) discussion on implementation of workplan and updates of ongoing activities	Minutes of the first meeting of the IBRRI TC available
	1.3 Support participation of IBRRI to the Pre-Cop, COP and SC(Pre COP, COP and SC)	Involvement and comments of IBRRI on relevant matters during the meetings, as an observer	Evidence of IBRRI participation in meetings reports/minutes
<b>2. Finalise the Prepare a sub-regional strategic plan for IBRRI and disseminate it</b>	2.1 Draft the sub-regional strategic plan for IBRRI	Sub-regional strategic plan developed, in line with Ramsar Strategic Plan	Draft sub-regional strategic plan available
	2.2 Support national trainings/dialogues on the strategic plan (5)	Sub-regional strategic plan understood locally and turned into action plans.	Minutes of report available, national activity plan developed
<b>3. Strengthen knowledge of key Ramsar tools and guidelines</b>	3.1 Translate two key Ramsar documents into local languages and disseminate	Two key documents translated into the five local languages and disseminated online and through workshops	Two key Ramsar documents available in five local languages each.  Number of downloads and number of copies distributed
	3.2 Organize two regional trainings	Two trainings held, involving at least 50 participants (25 participants per training). (Topics to be defined, but may include: the development of management plans and/or wetlands policies; and/or the R-METT)	Number of trainings held; number and profile of participants; evidence of improved understanding of management guidelines, policy frameworks and the R-METT at local level as revealed by training assessments

	3.3 Organise/support 3 national or transboundary trainings	3 trainings held involving at least 30 participants (Topics to be defined, but may include: the development of management plans for specific sites management plans and/or wetlands policies; and/or the R-METT	Number of trainings held; number and profile of participants; evidence of improved understanding on Ramsar implementation
<b>4. Strengthen awareness of the Ramsar Convention in the IBRRI region</b>	3.1 Provide support for World Wetland Day or a CEPA activity in the five IBRRI countries	Technical and small-scale financial support provided to World Wetland Day and/or CEPA events in the five countries	Number of technical missions undertaken and number of small grants provided in support of World Wetland Day activities
	3.2 Communication strategy for IBRRI developed and implemented	Media reports at national and regional levels mention IBRRI; a specific webpage and a logo for the IBRRI are launched	Number of media reports published; IBRRI website and logo launched

#### 5. Financial plan for the year 2018

Provide a summary of expected income and budgeted/planned expenditures. If you use another currency than Swiss Franc (CHF), please provide an average **exchange rate to the CHF**:

Activities	Forecast/Budgeted Expenditures from IBRRI Core Budget (left-over 2017)	Forecast/Budgeted Expenditures from IBRRI Core Budget (Ramsar 2018)	Expected Co-funding from other Water and Wetlands Projects (IUCN and others)
1.1 Hold the IBRRI Steering Committee (SC) meeting 2018	CHF 7,112	-	-
1.2 Hold the IBRRI Technical Workshop 2018		CHF 10,000	-
1.3 Support participation of IBRRI representatives to the Pre-Cop, COP and SC(Pre COP, COP and SC)			CHF 24 293
2.1 Draft the sub- regional strategic plan for IBRRI	CHF 10,000		
2.2 Support national trainings/dialogues on the strategic plan (5)		CHF 10,000	
2.1 Translate two key Ramsar documents into local languages and disseminate	CHF 5000		CHF 10,000
2.2 Organize two regional trainings	CHF 5000		CHF 10,000
2.3 Organise/support 3 national or transboundary trainings	CHF 5,000	CHF 5,000	CHF 10,000
3.1 Provide support for World Wetland Day in the five IBRRI countries	CHF 4,156		-
3.2 Communication strategy for IBRRI developed and implementation initiated	CHF 2,212	CHF 5,000	-
<b>Total</b>	<b>CHF 38,480</b>	<b>CHF 30,000</b>	<b>CHF 54,293</b>