

Annex II

Combined annual reporting and forward planning format

Annual Report for Year 2019 and Plan for Year 2020 (4 pages maximum)
Submission deadline: 20 January 2020

1. Title of your Regional Initiative: Ramsar Regional Center – East Asia (RRC-EA)

2. Work and activities undertaken during 2019

Provide a simple summary on your work undertaken by listing your activities, the results achieved and your indicators of success according to the format below:

Objectives/ Programs	Activities	Results / Outputs	Indicators
1. CEPA	1.1. 11th Regional Training Workshop for Wetland Managers in East, Southeast and South Asia	<ul style="list-style-type: none"> - completed (18-22 March, Suncheon City, Republic of Korea) - 30 wetland managers, officers and stakeholders from 15 countries participated in the event - report on event published in RRC-EA website and web magazine 	<ul style="list-style-type: none"> - 34 wetland managers from 17 countries attends the capacity building activity - updated information on wetlands from different countries are shared
	1.2. Regional Dialogue on Wetland Policies in the Lower Mekong Region	<ul style="list-style-type: none"> - completed (28-30 May, Bangkok, Thailand) - 39 Ramsar National Focal Points and wetland stakeholders involved in policy formulation and enforcement from Cambodia, Lao PDR, Myanmar, Thailand and Viet Nam attended the event - report on event published in RRC-EA website and web magazine 	<ul style="list-style-type: none"> - at least 20 policy/decision-makers and key stakeholders of Ramsar Sites and wetlands in Cambodia, Lao PDR, Myanmar, Thailand and Viet Nam attends the event
	1.3. Training module development	<ul style="list-style-type: none"> - finalized contents of the Practitioners' Guide on Rapid Assessment of Wetland Ecosystem Services - for professional layout and publishing in 2020 	<ul style="list-style-type: none"> - STRP reviews contents and endorses the practitioners' guide for publishing
	1.4. Promotion of World Wetlands Day 2019 in the Republic of Korea	<ul style="list-style-type: none"> - completed (24 May, Gwangju City, Republic of Korea) - CEPA materials on World Wetlands Day 2019 (brochures, hand fans and pins) were distributed at the Gwangju-Kia Champions Field 	<ul style="list-style-type: none"> - CEPA materials are prepared and produced for distribution on World Wetlands Day 2019 event
	1.5. RRC-EA website	<ul style="list-style-type: none"> - maintenance is ongoing 	<ul style="list-style-type: none"> - the RRC-EA website is being maintained and updated regularly
	1.6. RRC-EA web magazine	<ul style="list-style-type: none"> - three (3) issues of the RRC-EA web magazine have been published - the fourth issue is currently being finalized 	<ul style="list-style-type: none"> - the RRC-EA publishes three (3) issues of the web magazine
2. Networking	2.1. Membership to Wetland Link International – Asia (WLI-Asia)	<ul style="list-style-type: none"> - updating WLI-Asia membership information is ongoing - currently, 50 wetland centers signed up for WLI-Asia membership 	<ul style="list-style-type: none"> - new wetland centers sign up for WLI-Asia membership
	2.2. 7 th WLI-Asia Conference	<ul style="list-style-type: none"> - completed (5-6 December, Guandu Nature Park, Taipei City) - 83 representatives of wetland centers, national and local government institutions, and non-government organizations in Asia participated in the conference - report on event published in RRC-EA website and web magazine 	<ul style="list-style-type: none"> - WLI-Asia Work Plan 2020-2021 is adopted at conference

Objectives/ Programs	Activities	Results / Outputs	Indicators
	2.3. Inaugural Roundtable of Wetland City Mayors	<ul style="list-style-type: none"> - completed (23-25 October, Suncheon City, Republic of Korea) - around 130 representatives from Wetland Cities (mayors, vice mayors and officials), local communities, academic and research institutions, and government and non-government organizations across all Ramsar regions participated in the event - the RRC-EA was endorsed to serve as Secretariat of the Wetland City Network - report on event published in RRC-EA website and web magazine 	<ul style="list-style-type: none"> - Wetland City Network is established and Terms of Reference of the network are adopted at the meeting
3. Grant Program (RRC-EA Wetland Fund)	3.1. Implementation of four (4) projects on wetland conservation and wise use	<ul style="list-style-type: none"> - four (4) projects from Bangladesh, Indonesia, Malaysia and Sri Lanka were approved - project funds were transferred to implementing organizations 	<ul style="list-style-type: none"> - four (4) project contracts are signed by the RRC-EA and grantees
	3.2. Implementation of three (3) projects on World Wetlands Day	<ul style="list-style-type: none"> - three (3) projects from Indonesia, Philippines and Viet Nam were approved - project funds were transferred to implementing organizations 	<ul style="list-style-type: none"> - three (3) project contracts are signed by the RRC-EA and grantees
4. Implementation of the Ramsar Convention	4.1. First Meeting of the Independent Advisory Committee for Wetland City Accreditation of the Ramsar Convention	<ul style="list-style-type: none"> - completed (25-27 September 2019, Suncheon City, Republic of Korea) - report on event published in RRC-EA website and web magazine 	<ul style="list-style-type: none"> - specific recommendations to improve the accreditation scheme are agreed upon in the meeting for subsequent submission to the Ramsar Secretariat and consideration in the 58th Standing Committee Meeting
5. Miscellaneous	5.1. 2019 Society of Wetland Scientists-Asia Chapter and Korean Wetlands Society Joint Meeting	<ul style="list-style-type: none"> - completed (19-22 August 2019, Suncheon City, Republic of Korea) - more than 170 wetland scientists, and wetland conservation practitioners and managers from 10 countries in Asia participated in the event - report on event published in RRC-EA website and web magazine 	<ul style="list-style-type: none"> - Members of the Society of Wetland Scientists and wetland researchers from Asia attend the regional event
	5.2. First Meeting of International Steering Committee for Asian Wetland Symposium 2020	<ul style="list-style-type: none"> - completed (5-6 November 2019, Suncheon City, Republic of Korea) - consensus have been reached among committee members on organizational and logistical details for AWS 2020 	<ul style="list-style-type: none"> - specific dates, agenda and timeline for AWS 2020, and tasks of each organizing committee member are discussed by committee members
	5.3. Development of image processing program based on deep learning technology	<ul style="list-style-type: none"> - completed initial image processing program based on deep learning technology 	<ul style="list-style-type: none"> - program undergoes field testing in selected sites in the Republic of Korea - The image processing program is being developed for Ramsar Site and wetland managers. It aims to provide a management tool that can facilitate monitoring of endemic and migratory water birds in Ramsar Sites and wetlands (by counting and identifying the species).
	5.4. Establishing partnership with business sector	<ul style="list-style-type: none"> - the RRC-EA maintains its partnership with global cosmetics company, Amorepacific, through joint activities 	<ul style="list-style-type: none"> - collaboration is ongoing
	5.5. 10th RRC-EA Steering Committee Meeting	<ul style="list-style-type: none"> - the 10th RRC-EA Steering Committee Meeting was held on 12 February - Minutes of the Meeting (adopted in March 2019) 	<ul style="list-style-type: none"> - committee members convene and deliberate on matters related to RRC-EA operations and activities

If felt useful, you may add narrative text to specify further your achievements, improvement of Ramsar implementation in the region, etc.

A major component of the RRC-EA is CEPA as a means to enhance the implementation of the Ramsar Convention in East, Southeast and South Asia. Observations on significant impacts of RRC-EA interventions include the active participation of RRC-EA Member Countries in regular offerings of regional, sub-regional and national trainings, as well as the growing interest of previously non-active RRC-EA Member Countries in the RRC-EA Wetland Fund. Percentage of country attendance in RRC-EA capacity building events averages at 85%, while participation of countries from South Asia in the RRC-EA Wetland Fund application process has recently been evident.

3. Financial report for Year 2019

Provide a summary of income and expenditures. If you use another currency than Swiss Franc (CHF), please provide an average exchange rate to allow conversion into CHF (CHF 1 = KRW 1,201.15 as of 20 January 2020):

Activities	Planned expenditures		Actual expenditures	
	KRW	CHF	KRW	CHF
1. Operations	490,000,000	407,942	425,672,258	354,387
2. Projects	716,409,572	596,436	395,673,951	329,413
3. Reserve Fund	23,629,896	19,673	-	-
Total	1,230,039,468	1,024,051	821,346,209	683,800

Sources of income	Income received	
	KRW	CHF
Republic of Korea (Ministry of Environment)	415,000,000	345,502
Republic of Korea (Suncheon City)	415,000,000	345,502
Amorepacific (donation)	27,000,000	22,478
2018 unspent	373,039,468	310,568
Ramsar core budget (where applicable)	-	-
Total	1,230,039,468	1,024,050

Financial balance at 31 December 2019: total unspent and uncommitted balance left to be carried over to 2020, or deficit: KRW 411,438,939 / CHF 342,537 (including interest income: KRW 590,616 / CHF 492 and tax to be paid in January 2020: KRW 2,155,064 / CHF 1,794).

For those initiatives receiving funding from the Convention in 2019, please explain how this funding has been spent or committed, and compare this to the plan on which the funding request was based. Explain any significant scope or timetable changes:

4. Work and activities planned for Year 2020

Provide a simple summary of your planned work, by listing your activities, their anticipated results and your indicators of success according to the format below:

Objectives / Programs	Activities	Results / Outputs	Indicators
1. CEPA	1.1. Regional training for wetland managers	- report on training (including relevant materials) will be published and disseminated through the RRC-EA website and web magazine	- annual (the 12 th) RRC-EA regional training workshop will be organized - more than 30 wetland managers from 17 countries in East, Southeast and South Asia will be invited and trained
	1.2. Sub-regional training for wetland managers	- report on training (including relevant materials) will be published and disseminated through the RRC-EA website and web magazine	- annual RRC-EA sub-regional training will be organized. - sub-regional training will focus more on practical cooperative approaches to properly manage transboundary wetland sites within prioritized sub-regions of RRC-EA coverage (Yellow/West Sea, Lower Mekong River, and Bay of Bengal)

Objectives / Programs	Activities	Results / Outputs	Indicators
	1.3. National training for wetland managers	- report on training (including relevant materials) will be published and disseminated through the RRC-EA website and web magazine	- national training will be conducted using the national language of the host country - more than 30 wetland managers to be invited for capacity building, information sharing and networking
	1.4. Training module development	- three (3) guidebooks will be published: 1. RAWES 2. Wetland management planning 3. Eco-DRR	- a series of guidebooks as training modules will be developed based on the steps explained in the guidebook "Designation and Management of Ramsar Sites"
	1.5. Promotion of World Wetlands Day (WWD) 2020 in the Republic of Korea	- promotional materials for WWD 2020 will be produced and distributed to relevant organizations and institutions in the region	- production of CEPA materials will be based on the 2020 WWD theme to increase awareness of general public - promotional event with Kia Tigers (professional baseball team in RO Korea) will be conducted
	1.6. RRC-EA website	- website with updated information	- RRC-EA website is maintained regularly
	1.7. RRC-EA web magazine	- web magazines will be published and disseminated quarterly in 2020	- web magazines will deliver information on important wetland experts in the region, updates from the RRC-EA and WLI-Asia, and successful management case studies in the region
	1.8. Wetland contents development (Youtube)	- Youtube media library will be created with contents that focus on wetlands	- Youtube accounts of videographers have registered a significant number of visits
2. Networking	2.1. WLI-Asia Network	- updating membership information is ongoing	- set of guidelines for membership to WLI-Asia is currently being applied - WLI-Asia work plan 2020-2021 is implemented
	2.2. Wetland City Network	- website and publication with basic information about the Wetland Cities	- sustainable development and conservation efforts of Wetland Cities are further highlighted and recognized by Ramsar Contracting Parties
	2.3. 2 nd meeting of Wetland City Network	- report on event (including relevant materials) will be published and disseminated through the RRC-EA website and web magazine - common understanding of planned activities of network members will be achieved	- members of the Wetland City Network actively participate in the meeting and express support to all Wetland Cities
3. Grant Program	3.1. RRC-EA Wetland Fund	- report from the supported projects to be published as part of RRC-EA web magazine	- four (4) wetland conservation projects and three (3) WWD annual commemoration in the region are selected by the RRC-EA Advisory Committee
4. Implementation of the Ramsar Convention	4.1. Development of Draft Resolution on Wetland Education for Ramsar COP14	- Draft Resolution ready for submission to Ramsar COP14	- Ramsar Standing Committee has endorsed the Draft Resolution for COP14
5. Miscellaneous	5.1. Preparatory meeting for Asian Wetland Symposium (AWS) 2020	- report on meeting (including relevant materials) will be available for the AWS 2020 Organizing Committee	- AWS 2020 program and website contents are finalized
	5.2. AWS 2020	- report on event (including relevant materials) will be published and disseminated through the RRC-EA website and web magazine - consensus on ways forward for wetland conservation and wise use in Asia	- around 300 wetland advocates from Asia participate in the regional event - recommendations from AWS 2020 will be forwarded to Ramsar Pre-COP14 Asia Regional Meeting for discussion and consideration

Objectives / Programs	Activities	Results / Outputs	Indicators
	5.3. Development of image processing program based on deep learning technology	- completed next phase of image processing program based on deep learning technology	- follow-on field testing of enhanced program is implemented
	5.4. Establishing and strengthening partnership with business sector	- collaboration between RRC-EA and Amorepacific will expand in scope	- new joint project has been developed and implemented
	5.5. 11 th RRC-EA Steering Committee (SC) Meeting	- recommendations and guidance will be provided by the RRC-EA SC Members to be reflected in the Minutes of the Meeting	- RRC-EA SC Members reach a consensus that manifests the strong support of 18 RRC-EA member countries and strengthens the regional character of the RRC-EA
	5.6. Participation in major wetland-related events	- brief reports on RRC-EA missions, specifically citing the networking and promotional activities carried out	- new institutional partnerships are created; RRC-EA network of partners have increased

For those initiatives requesting funding from the Convention for 2020, please provide a financial summary of your 2020 plan. If you use another currency than Swiss Franc (CHF), please provide an average exchange rate to allow conversion into CHF (CHF 1 = KRW 1,201.15 as of 20 January 2020):

Activities	Forecast/budgeted expenditures/real expenditures	
	KRW	CHF
1. Operations	490,000,000	407,942
2. Projects	758,438,939	631,427
3. Reserve fund	20,000,000	16,651
Total	1,268,438,939	1,056,020

Sources of Income	Forecast/budgeted amount of income	
	KRW	CHF
Republic of Korea (Ministry of Environment)	415,000,000	345,502
Republic of Korea (Suncheon City)	415,000,000	345,502
Amore Pacific (Donation)	27,000,000	22,478
2019 unspent budget	411,438,939	342,537
Request from Ramsar core budget	-	-
Total	1,268,438,939	1,056,019