

**Combined annual reporting and forward planning format**  
(adopted by Standing Committee through Decision SC41-21, April 2010)

**Annual Summary Report for Year 2017 and Plan for Year 2018**

(4 pages maximum)

**1. Title of your Regional Initiative:**

Ramsar Regional Center – East Asia

**2. Work and activities undertaken during Year 2017**

<b>Objectives</b>	<b>Activities</b>	<b>Indicators</b>	<b>Results / Outputs</b>
1. CEPA	1.1. 9 <sup>th</sup> Regional Training Workshop for Wetland Managers in South, East and Southeast Asia	- 30 wetland managers from 16 countries attended the capacity building activity - shared updated information on wetlands from different countries	- completed (24-28 April, Suncheon City, Republic of Korea)
	1.2. National Training for Wetland Managers in Bhutan	- 29 managers and officers of Ramsar Sites and wetlands in Bhutan participated in the activity	- completed (24-28 July, Thimphu, Bhutan)
	1.3. Promotion of World Wetlands Day 2017 in the Republic of Korea	- CEPA materials on World Wetlands Day 2017 (brochures, hand fans and pins) were distributed at the Gwangju-Kia Champions Field	- completed (19 May, Gwangju City, Republic of Korea)
	1.4. International Workshop for World Wetlands Day: Wetlands, Our Natural Safeguard against Disasters	- the RRC-EA co-organized the event with the National Wetland Center and Korean Wetland Society - speakers shared information and experiences on wetland projects for disaster risk reduction	- completed (22 May 2017, Choongnam Province, Republic of Korea)
	1.5. Asian Wetland Symposium 2017	- the RRC-EA organized a side event which promoted the importance of wetland education centers	- completed (7-11 November 2017, Saga City, Japan)
	1.6. RRC-EA website	- the RRC-EA website has been revised based on suggestions from the RRC-EA Steering Committee and other stakeholders	- completed revisions and maintenance is ongoing
	1.7. RRC-EA web magazine	- the RRC-EA has already published three (3) quarterly issues of the web magazine	- the fourth issue is currently being finalized
2. Network	2.1. 6th Wetland Link International – Asia Conference	- 49 managers and officers of wetland education centers and representatives from 13 countries in South, East and Southeast Asia joined the conference	- completed (6 November 2017, Saga City, Japan)
	2.2. Inventory of wetland education centers in Asia	- currently, 39 wetland education centers submitted their information through the questionnaire	- the inventory is an ongoing activity - results of the inventory will be published in the first quarter of 2018 and will be updated regularly
3. Grant Program (RRC-EA Wetland Fund)	3.1. Implementation of four (4) projects on wetland conservation and wise use	- four (4) projects from Mongolia, Philippines, Thailand and Viet Nam were approved and currently being implemented	- project funds were transferred to implementing organizations

Objectives	Activities	Indicators	Results / Outputs
	3.2. Implementation of three (3) projects on World Wetlands Day	- three (3) projects from Cambodia, Indonesia, and Thailand were approved	- project funds were transferred to implementing organizations
4. Implementation of the Ramsar Convention	4.1 Regional Symposium on Sustainable Urban Wetlands	- more than 20 Ramsar National Focal Points (NFPs) and representatives of Ramsar NFPs from 13 countries in South, East and Southeast Asia participated in the symposium	- completed (29-31 August, Siem Reap, Cambodia)
	4.2. Guidebook on "Designation and Management of Ramsar Sites"	- the RRC-EA developed and published a guidebook that aims to provide Ramsar Site Managers with simple and easy-to-understand information about managing Ramsar Sites vis-à-vis the designation process	- the guidebook has been published in September 2017 and is available for download at the RRC-EA and Ramsar Convention websites
	4.3. Development of DR on Rapid Assessment of Wetland Ecosystem Services	- draft DR prepared, in coordination with the Ministry of Environment of the Republic of Korea, for review by STRP Members	- the DR will be submitted to the STRP by Q1 2018
5. Miscellaneous	5.1. Career Awareness Lecture for the Youth	- the RRC-EA delivered a short lecture about the Ramsar Convention, World Wetlands Day, RRC-EA, etc. to more than 30 Palma High School students	- completed (13 July 2017, Suncheon City, Republic of Korea)
	5.2. Establishing partnership with business sector	- the RRC-EA promoted the Ramsar Convention at a launching event of a wetland-based cosmetic product of global cosmetics company, Amore Pacific	- completed (23 October 2017, Seoul, Republic of Korea)
	5.3. 8 <sup>th</sup> RRC-EA Steering Committee	- The 8 <sup>th</sup> RRC-EA Steering Committee Meeting was held on 23 January 2017	- Minutes of the Meeting (circulated in February 2017)

If felt useful, you may add narrative text to specify further your achievements, improvement of Ramsar implementation in the region, etc.

### 3. Financial report for Year 2017

Provide a summary of income and expenditures. If you use another currency than Swiss Franc (CHF), please provide an average exchange rate to the CHF: KRW1,092 = CHF1 (as of 31 December 2017).

Activities	Planned expenditures (KRW)	Real expenditures (KRW)
1. Operations	490,000,000	404,156,984
2. Projects	555,411,009	346,135,566
<b>Total</b>	<b>1,045,411,009</b>	<b>750,292,550</b>

Sources of income	Income received (KRW)
Republic of Korea (MOE)	522,705,504.5
Republic of Korea (Suncheon City)	522,705,504.5
Miscellaneous	-
Ramsar core budget (where applicable)	-
<b>Total</b>	<b>1,045,411,009</b>

#### Financial balance on 31 December of Year 2017:

Remaining budget amounting to KRW 295,118,459 will be carried forward to the 2018 budget.

#### 4. Work and activities planned for Year 2018

Provide a simple summary of your planned work, by listing your activities, their anticipated results and your indicators of success according to the format below:

Objectives	Activities	Indicators	Results / Outputs
1. CEPA	1.1. Regional training	<ul style="list-style-type: none"> <li>- Annual (the 10<sup>th</sup>) RRC-EA Regional Training Workshop will be organized.</li> <li>- More than 30 wetland managers from 17 countries in East, Southeast and South Asia will be invited and trained.</li> </ul>	- A report from the training with relevant materials will be published and disseminated through the RRC-EA Website
	1.2. Sub-regional training	<ul style="list-style-type: none"> <li>- RRC-EA Sub-regional Training Workshop will be organized.</li> <li>- Sub-regional Training Workshop will focus more on practical cooperative approaches to manage wetland sites properly in transboundary areas in the coverage of the RRC-EA such as Yellow Sea, Mekong River, and Bay of Bengal.</li> </ul>	<ul style="list-style-type: none"> <li>- A report from the training with relevant materials will be published and disseminated through the RRC-EA Website.</li> <li>- Cooperative conservation strategies will be adopted</li> </ul>
	1.3. National training	<ul style="list-style-type: none"> <li>- National training for wetland managers to be organized.</li> <li>- More than 30 wetland managers to be invited for capacity building, information sharing and networking</li> </ul>	- A report from the training with relevant materials will be published and disseminated through the RRC-EA Website
	1.4. Youth Model Ramsar Convention	<ul style="list-style-type: none"> <li>- The Youth Model Ramsar Convention will be organized as an awareness program for young generations in Asia.</li> <li>- 2 undergraduate colleague students from 17 countries in East, Southeast and South Asia will be invited as a delegation to discuss future conservation and wise use of wetlands.</li> </ul>	<ul style="list-style-type: none"> <li>- A guideline or manual on roles and responsibilities of participating students and how to organize the YMRC program.</li> <li>- Resolutions and reports will be published online and shared through SNS.</li> </ul>
	1.5. Training Module Development	<ul style="list-style-type: none"> <li>- A series of guidebooks as training modules for capacity building of wetland managers will be published.</li> <li>- According to the steps explained in the simple guidebook on the designation and management of Ramsar Sites, separate guidebooks on each step will be published.</li> </ul>	<ul style="list-style-type: none"> <li>- Three guidebooks will be published:               <ol style="list-style-type: none"> <li>1. Ramsar Site Designation</li> <li>2. Rapid Assessment of Ecosystem Services</li> <li>3. Site Description and Ramsar Site Information Sheet</li> </ol> </li> </ul>
	1.6. Translation into national languages	<ul style="list-style-type: none"> <li>- The published guidebook on the designation and management of Ramsar Site will be translated into national languages in the coverage area of the RRC-EA.</li> </ul>	- 5 different language versions of guidebook on the designation and management of Ramsar Site will be published.
2. Network	2.1. WLI-Asia Network	<ul style="list-style-type: none"> <li>- WLI-Asia network will be formalized based on the decisions from the 6<sup>th</sup> WLI-Asia Conference.</li> <li>- Terms of Reference will be adopted through WLI-Asia Steering Group.</li> </ul>	- Terms of Reference on the roles and responsibilities of WLI-Asia Secretariat and Members will be adopted.

Objectives	Activities	Indicators	Results / Outputs
	2.2. Network of Wetland Cities	- Facilitation activities for the accredited wetland cities or cities planning to apply for the City Accreditation of the Ramsar Convention will be organized.	
	2.3. Web Magazine	- Web Magazines will be published to introduce important wetland experts in our region, updates from the RRC-EA and WLI-Asia, and successful management case studies in the region.	
3. Grant Program	3.1. RRC-EA Wetland Fund	- 4 wetland conservation projects (maximum 10,000 USD per project) and 3 World Wetlands Day annual commemoration (maximum 5,000 USD per event) in the region will be selected and supported.	- Report from the supported projects to be published as part of RRC-EA Webzine.
4. Miscellaneous	4.1. COP13 Side Event	- 3 side events will be organized during the Ramsar COP13. 1. Rapid Assessment of Wetland Ecosystem Services 2. Voice of Asia 3. Wetland City Accreditation of the Ramsar Convention	- Reports on each side events will be published through RRC-EA website.
	4.2. World Wetland Day Promotion	- The RRC-EA will produce and distribute materials to increase public awareness of general public in the region on 2018 WWD theme "Wetlands for a Sustainable Urban Future".	- Promotional materials for WWD 2018 will be produced and distributed to relevant organizations and institutions in the region.
	4.3 ASEAN+3 endorsement	- The RRC-EA will seek political support at the ministerial level to gain international legal personality.	- A Memorandum of Understanding signed by the Ministries of Environment of the ASEAN+3 countries

## 5. Financial plan for the year 2018

Provide a summary of expected income and budgeted/planned expenditures. If you use another currency than Swiss Franc (CHF), please provide an average exchange rate to the CHF: KRW1,092 = CHF1 (as of 31 December 2017).

Activities	Expected income and planned expenditures (KRW)	Expected sources
Operations	490,000,000	MOE / Suncheon
Projects	635,118,459	MOE / Suncheon
Total	1,125,118,459	