

Combined annual reporting and forward planning format
(Adopted by Standing Committee through Decision SC41-21, April 2010)

Annual Summary Report for Year 2016 and Plan for Year 2017

1. Title of your Regional Initiative:

Ramsar Regional Center for Training and Research in Central and West Asia (RRC-CWA)

2. Work and activities undertaken during Year 2016

Provide a simple summary on your work undertaken by listing your activities, the results achieved and your indicators of success according to the format below:

Objectives	Activities	Indicators	Results / Outputs
1. CEPA 1.1 Ensure that countries in the region are implementing Ramsar Strategic Plan	1.1 Regional Capacity building workshop on Ramsar Strategic Plan 2016-2024	Increased appropriate implementation of Ramsar Convention in the region	None
1.2 To provide guidance on the Ramsar WWD programs	1.2 WWD 2016 Side Event	Increased capacity	- Present in WWD 2016 National Ceremony in Ahwaz - Organization of the WWD 2016 Local Ceremony in Ramsar
2. Conservation & Wise Use 2.1 Ensure that major stakeholders involved in transboundary wetlands management have the knowledge, skills, and ability to effectively conserve this type of wetlands and their resources	2.1 Regional Workshop on Development of a program for transboundary wetland conservation	Improved management capacity of "Transboundary Wetland Sites"	None
2.2 Ensure that major stakeholders involved in flyway management have the knowledge, skills, and ability to effectively conserve wetlands and waterbirds	2.2 Training workshop on the flyway approach in the CWA region.	Partnerships formed, information shared, and collaborative actions taken by countries along the flyway.	None
3. Networking 3.1 To expand membership within the region	To hold a study tour for afghan experts to visit Iranian project sites and attend to scientific workshop on various issues	Increase number of contracting parties in the region	_Study tour organized in August 2016 _Membership process in progress, followed by parliament

3.2 To ensure of the Collaborative Management Board meets annually	To hold 6th annual meeting of the CMB in December 2016	- Improve CMB Membership - Finalize 2017 Targets, Action Plan and Budget	- None
3.3 Expand Collaboration and cooperation with other international and regional organization and initiatives	To discuss and draft bilateral agreements / MOUs with institutes like: UNDP, CEP, ROPME ...	Strengthen joint international and regional cooperation	_ Meeting held with JICA to renew the current MoU
3.4 To Activate Ramsar City Sister Affiliated Agreements	To follow-up Ramsar City Sister Affiliated Agreements	Number of implemented agreements	_ Work with RRC-EA to facilitate contact between Ramsar and Suncheon Municipalities for a possible visit in April 2017 _ Contact with KIWC on related issues
4. Research & Grant Programs 4.1 To implement grant programs	To award RRC-CWA Wetland Conservation Research Fund	Progress / Final Report. (Due to difficulties on international money transfer, this activity will be done in the further year/s).	None
5. Operation, Staffing & Funding 5.1 Fundraising to cover both core costs and project costs from businesses and foundations	- To develop Fund Raising Strategy for RRC-CWA - Follow up fund raising activities through (DoE, JICA, Oil companies, etc.)	Amount of obtained fund	_ Apply funds from the Audubon Society and Toyota Foundation
5.2 To maintain center's website www.rrc-cwa.org	- To update centre's website, post news, preferably once a week if news are available	Number of visitors	None
5.3 Ongoing administration	-Operating costs for RRC-CWA secretariat, -Pay staff salaries, -Prepare office facilities & equipments - maintenance of center's new building	RRC-CWA secretariat is functional	New RRC-CWA Secretariat offices acquired and equipped, but working by just one staff (Executive Director)
5.4 Travel	- Attention to the international meetings/ conferences, (regional and SC meetings)	Number of attendance to the meetings	_Attend SC52 meeting

If felt useful, you may add narrative text to specify further your achievements, improvement of Ramsar implementation in the region, etc.

Due to financial difficulties, considerable planned activities delayed and transferred to 2017. However, a permanent budget line requested from the host organization (DoE).

3. Financial report for Year 2015

Provide a summary of income and expenditures. If you use another currency than Swiss Franc (CHF), please provide an average **exchange rate to the CHF**:

Activities	Planned expenditures	Real expenditures
Staff Salary		0 \$
Study Tour for Afghanistan Experts		30,000 \$
Center Expenditure		7,000 \$
Total		37,000 \$ (1.00\$ = 0.98CHF)

Sources of income (donors)	Income received
Department of Environment	37,000 \$
Ramsar core budget (where applicable)	0
Total	37,000 \$ (1.00\$ = 0.98CHF)

Financial balance on 31 December of Year 2016: amount left to be carried over to Year 2016, or deficit: **Financial balance is 0**

4. Work and activities planned for Year 2017

Provide a simple summary of your planned work, by listing your activities, their anticipated results and your indicators of success according to the format below:

Objectives	Activities	Indicators	Results / Outputs
1. CEPA 1.1 Ensure that countries in the region are implementing Ramsar Strategic Plan	1.1 Regional Capacity building workshop on Ramsar Strategic Plan 2016-2024	Increased appropriate implementation of Ramsar Convention in the region	To Develop regional Capacity on implementation of the Ramsar Strategic Plan
1. 2 To provide guidance on the Ramsar WWD programs	1.2 WWD 2017 Event	Increased capacity	- Information Sharing - Looking for potential national donors
2. Conservation & Wise Use 2.1 Ensure that major stakeholders involved in transboundary wetlands management have the knowledge, skills, and ability to effectively conserve this type of wetlands and their resources	2.1 Regional Workshop on Development of a program for transboundary wetland conservation	Improved management capacity of "Transboundary Wetland Sites"	Important transboundary wetlands between territories are protected and well managed.
2.2 Ensure that major stakeholders involved in flyway management have the knowledge, skills, and	2.2 Training workshop on the flyway approach in the CWA region.	Partnerships formed, information shared, and	Important wetlands along the flyway are protected and well managed.

ability to effectively conserve wetlands and waterbirds		collaborative actions taken by countries along the flyway.	
3. Networking 3.1 To expand membership within the region	To hold a study tour for afghan experts to visit Iranian project sites and attend to scientific workshop on various issues	Increase number of contracting parties in the region	Accession of Qatar to the Ramsar Convention
3.2 To ensure of the Collaborative Management Board meets annually	To hold 6th annual meeting of the CMB in December 2017	- Improve CMB Membership - Finalize 2017 Targets, Action Plan and Budget	- Improvement on CMB membership and related regulation -To present progress report for 2017 and draft work plan for 2018
3.3 Expand Collaboration and cooperation with other international and regional organizations.	To discuss and draft bilateral agreements / MOUs with institutes like: UNDP, Tehran Convention, ...	Strengthen joint international and regional cooperation	Signed agreements / MOUs
3.4 To Activate Ramsar City Sister Affiliated Agreements	To follow-up Ramsar City Sister Affiliated Agreements	Number of implemented agreements	To strength cooperation between Ramsar, Suncheon and Kushiro
4. Research & Grant Programs 4.1 To implement grant programs	To award RRC-CWA Wetland Conservation Research Fund	Progress / Final Report. (Due to difficulties on international money transfer, this activity will be done in the further year/s).	5 Master Thesis on wetland projects in the country will be supported financially (maximum 10 cases, USD 1,500 per thesis)
5. Operation, Staffing & Funding 5.1 Fundraising to cover both core costs and project costs from businesses and foundations	- To develop Fund Raising Strategy for RRC-CWA - Follow up fund raising activities through (DoE, JICA, Oil companies, etc.)	Amount of obtained fund	To increase amount of the Center's Trust Fund
5.2 To maintain center's website www.rrc-cwa.org	- To update centre's website, post news, preferably once a week if news are available	Number of visitors	Stored files and documents in the web site
5.3 Ongoing administration	-Operating costs for RRC-CWA secretariat, -Pay staff salaries, -Prepare office facilities & equipments - maintenance of center's new building	RRC-CWA secretariat is functional	New RRC-CWA Secretariat offices acquired and equipped
5.4 Travel	- Attention to the international meetings/conferences, (regional	Number of attendance to the meetings	Active involvement to the international / regional events and meetings

	and SC meetings)		
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5. Financial plan for the year 2016

Provide a summary of expected income and budgeted/planned expenditures. If you use another currency than Swiss Franc (CHF), please provide an average **exchange rate to the CHF**:

Activities	Planned Expenditures	Expected Income and Source
1. CEPA	70,000 \$	70,000 \$ DoE
2. Conservation & Wise Use	85,000 \$	85,000 \$ DoE
3. Networking	80,000 \$	10,000 \$ JICA (Tehran Office) 70,000 \$ DoE
4. Research & Grant Programs	25,000 \$	25,000 \$ DoE
5. Operation, Staffing & Funding	75,000 \$	75,000 \$ DoE
Total	355,000 \$ (1.00\$ = 0.98CHF)	335,000 \$ (1.00\$ = 0.98CHF)