

Annex II

Combined annual reporting and forward planning format

Annual Report for Year 2018 and Plan for Year 2019 (4 pages maximum)
Submission deadline: 15 January 2019

1. Title of your Regional Initiative: Ramsar Regional Center – East Asia (RRC-EA)

2. Work and activities undertaken during 2018

Provide a simple summary on your work undertaken by listing your activities, the results achieved and your indicators of success according to the format below:

Objectives/ Programs	Activities	Results/outputs	Indicators
1. CEPA	1.1. 10th Regional Training Workshop for Wetland Managers in East, Southeast and South Asia	- completed (7-11 May, Suncheon City, Republic of Korea)	- 29 wetland managers, officers and stakeholders from 15 countries attended the capacity building activity - shared updated information on wetlands from different countries
	1.2. Sub-Regional Training on Wetland Management for Site Managers of the Yellow/West Sea	- completed (10-13 July, Shanghai, China)	- 33 Ramsar Site Managers and stakeholders from China, Republic of Korea and Democratic People's Republic of Korea joined the activity
	1.3. National Training for Wetland Managers in Myanmar	- completed (6-10 August, Moeyungyi, Myanmar)	- 22 managers, officers and stakeholders of Ramsar Sites and wetlands in Myanmar participated in the activity
	1.4. Promotion of World Wetlands Day 2018 in the Republic of Korea	- completed (17 July, Gwangju City, Republic of Korea)	- CEPA materials on World Wetlands Day 2018 (brochures, hand fans and pins) were distributed at the Gwangju-Kia Champions Field
	1.5. Training Module Development	- completed	- The RRC-EA developed video lectures on RAWES and R-METT to promote e-learning
	1.6. Translation of Ramsar Guidebook into national languages	- grant of up to USD3,000 has been awarded to 9 countries	- the English version of "The Designation and Management of Ramsar Sites" has been translated into 9 other languages
	1.6. RRC-EA website	- maintenance is ongoing	- the RRC-EA website is being maintained and updated regularly
2. Network	1.7. RRC-EA web magazine	- the fourth issue is currently being finalized	- the RRC-EA has already published at least three (3) issues of the web magazine
	2.1. Membership to Wetland Link International – Asia (WLI-Asia)	- updating membership information is ongoing	- the RRC-EA has launched new guidelines for membership to WLI-Asia following the agreements and recommendations made at the 6th WLI-Asia Conference
3. Grant Program (RRC-EA Wetland Fund)	2.2. Inventory of wetland centers in Asia	- the inventory is an ongoing activity	- the first edition of "Wetland Centers in Asia" was published by the RRC-EA in September
	3.1. Implementation of four (4) projects on wetland conservation and wise use	- project funds were transferred to implementing organizations	- four (4) projects from Cambodia (2), Republic of Korea (1), and Philippines (1) were approved and currently being implemented
4. Implementation of the Ramsar Convention	3.2. Implementation of three (3) projects on World Wetlands Day	- project funds were transferred to implementing organizations	- three (3) projects from Malaysia, Nepal and Philippines were approved
	4.1. Ramsar Pre-COP13 Asia Regional Meeting	- the RRC-EA delivered a presentation and contributed to the report writing of two (2) meeting sessions	- completed (26 February - 2 March, Chillaw, Sri Lanka)

Objectives/ Programs	Activities	Results/outputs	Indicators
	4.2. Ramsar COP13 side events	- the RRC-EA organized two (2) side events	- completed (22-29 October, Dubai, United Arab Emirates)
	4.3. Development of DR on Rapid Assessment of Wetland Ecosystem Services	- the RRC-EA joined the consultations and discussions with countries at Ramsar COP13	- completed (October 2018)
5. Miscellaneous	5.1. Establishing partnership with business sector	- the RRC-EA boosted its partnership with global cosmetics company, Amorepacific, through a joint project	- project is ongoing
	5.2. 9th RRC-EA Steering Committee Meeting	- the 9th RRC-EA Steering Committee Meeting was held on 6-7 February	- Minutes of the Meeting (adopted in March 2018)

If felt useful, you may add narrative text to specify further your achievements, improvement of Ramsar implementation in the region, etc.

3. Financial report for Year 2018

Provide a summary of income and expenditures. If you use another currency than Swiss Franc (CHF), please provide an average exchange rate to allow conversion into CHF: CHF 1 = KRW 1,141 (as of 15 January 2019)

Activities	Planned expenditures (KRW)	Actual expenditures (KRW)
1. Operations	490,000,000	400,694,606
2. Projects	616,044,999	351,898,661
Total	1,106,044,999	752,593,267

Sources of income	Income received (KRW)
Republic of Korea (Ministry of Environment)	562,559,230
Republic of Korea (Suncheon City)	562,559,230
Miscellaneous	42,185,000
2017 unspent budget	295,118,459
Ramsar core budget (where applicable)	-
Total	1,462,421,919

Financial balance at 31 December 2018: total unspent and uncommitted balance left to be carried over to 2019, or deficit: KRW 353,966,008.

For those initiatives receiving funding from the Convention in 2018, please explain how this funding has been spent or committed, and compare this to the plan on which the funding request was based. Explain any significant scope or timetable changes:

4. Work and activities planned for Year 2019

Provide a simple summary of your planned work, by listing your activities, their anticipated results and your indicators of success according to the format below:

Objectives	Activities	Results / Outputs	Indicators
1. CEPA	1.1. Regional training	- A report from the training with relevant materials will be published and disseminated through the RRC-EA website and web magazine	- Annual (the 11 th) RRC-EA Regional Training Workshop will be organized. - More than 30 wetland managers from 17 countries in East, Southeast and South Asia will be invited and trained.
	1.2. Sub-regional training	- A report from the training with relevant materials will be published and	- RRC-EA Sub-Regional Training Workshop will be organized.

Objectives	Activities	Results / Outputs	Indicators
		disseminated through the RRC-EA website and web magazine	- Sub-Regional Training Workshop will focus more on practical cooperative approaches to properly manage transboundary wetland sites within prioritized sub-regions of RRC-EA coverage (Yellow/West Sea, Lower Mekong River, and Bay of Bengal).
	1.3. National training	- A report from the training with relevant materials will be published and disseminated through the RRC-EA website and web magazine	- National training for wetland managers to be organized with the national language of the host country. - More than 30 wetland managers to be invited for capacity building, information sharing and networking
	1.4. Training module development	- Three guidebooks will be published: 1. Ramsar Site Designation 2. Site Description and Ramsar Site Information Sheet 3. R-METT	- A series of guidebooks as training modules for capacity building of wetland managers will be published. - According to the steps explained in the simple guidebook "Designation and Management of Ramsar Sites", separate guidebooks on each step will be published.
	1.5. Translation into national languages	- 8 remaining language versions of guidebook on the designation and management of Ramsar Site will be published.	- The published guidebook on the designation and management of Ramsar Site was translated into 9 languages out of 17. The remaining 8 language versions of the guidebook will be translated.
2. Network	2.1. WLI-Asia Network	- Formal regional network of wetland education/visitor centers will be re-established through official registration process.	- WLI-Asia network will be formalized based on the decisions from the 6 th WLI-Asia Conference. - Terms of Reference will be adopted through WLI-Asia Steering Group.
	2.2 WLI-Asia Conference	- The WLI-Asia Work Plan 2020-2021 will be adopted through its biennial WLI-Asia Conference.	- 7 th WLI-Asia Conference will be organized in Guandu Nature Park, Taipei City - WLI-Asia Work Plan 2020 - 2021 will be discussed and adopted in its biennial WLI-Asia Conference.
	2.3. Mayors' Roundtable (Network of Wetland Cities)	- A report from the event with relevant materials will be published and disseminated through the RRC-EA website and web magazine	- Organizing the first annual network meeting of Wetland Cities of the Ramsar Convention. - Adopt terms of reference of the network and discuss future network activities.
	2.4. Web magazine	- Web magazines will be published and disseminated quarterly in 2019	- Web magazines will deliver information on important wetland experts in the region, updates from the RRC-EA and WLI-Asia, and successful management case studies in the region.
3. Grant Program	3.1. RRC-EA Wetland Fund	- Report from the supported projects to be published as part of RRC-EA web magazine	- 4 wetland conservation projects (maximum 10,000 USD per project) and 3 World Wetlands Day annual commemoration (maximum 5,000 USD per event) in the region will be selected and supported. - The selection will be done by the RRC-EA Advisory Committee.
4. Miscellaneous	4.1. SWS-Asia Chapter Meeting	- A report from the meeting with relevant materials will be published and disseminated through the RRC-EA website and web magazine	- In order to vitalize exchanges and communications among wetland scientists in the Asian region, the RRC-EA will host the SWS-Asia Chapter Meeting with the support of Suncheon City.

Objectives	Activities	Results / Outputs	Indicators
	4.2. AWS preparatory meeting	- A report from the meeting with relevant materials will be published and disseminated through the RRC-EA website and web magazine	- In order to prepare for the Asian Wetland Symposium 2020, an AWS preparatory meeting was proposed at the AWS steering group meeting held during Ramsar COP13. - Specific timeline and agenda on AWS 2020 and tasks of each partners will be discussed.
	4.3. World Wetlands Day Promotion	- Promotional materials for WWD 2019 will be produced and distributed to relevant organizations and institutions in the region	- The RRC-EA will produce and distribute materials on 2019 WWD theme "Wetlands and Climate Change" to increase awareness of general public. - Promotional event with Kia Tigers, a professional baseball team in RO Korea, will be conducted.
	4.4. ASEAN+3 endorsement	- A Memorandum of Understanding or similar instrument signed by the Ministries of Environment of the ASEAN+3 countries	- The RRC-EA will seek political support at the ministerial level to gain international legal personality. - The RRC-EA intends to go through the ASEAN+3 process as the initial step to cover the sub-regions of East and Southeast Asia. - Follow-up may be done through SAARC for South Asia.
	4.5 Independent Advisory Committee (IAC) of the Wetland City Accreditation workshop	- A report from the meeting to be submitted to the Ramsar Standing Committee	- The RRC-EA will contribute to the Wetland City Accreditation scheme by organizing the first IAC meeting to discuss the improvement of process of wetland city accreditation.
	4.6 Development of image processing program based on deep learning technology	- Image processing program based on deep learning technology to assist bird monitoring data analysis will be developed and made accessible to all relevant stakeholders including wetland managers	- The RRC-EA will develop a computer program to assist bird monitoring and data management with scientists.

For those initiatives requesting funding from the Convention for 2019, please provide a financial summary of your 2019 plan. If you use another currency than Swiss Franc (CHF), please provide an average exchange rate to allow conversion into CHF:
CHF 1 = KRW 1,141 (as of 15 January 2019)

Activities	Forecast/budgeted expenditures real expenditures (KRW)
1. Operations	490,000,000
2. Projects	716,409,572
3. Miscellaneous	377,595,904
Total	1,584,005,476

Sources of Income	Forecast/budgeted amount of income (KRW)
Republic of Korea (Ministry of Environment)	615,019,734
Republic of Korea (Suncheon City)	615,019,734
2018 unspent budget	353,966,008
Request from Ramsar core budget	-
Total	1,584,005,476