

## Report of the teleconference of the Subgroup on Finance, 5 April 2022

### **Participants:**

#### ***Members of the Subgroup on Finance***

Australia, Costa Rica, Estonia, Japan, Mexico (Chair), Panama, Switzerland and the United States of America.

#### ***IUCN***

Chief Human Resources Officer

#### ***Secretariat***

Secretary General and Finance Manager

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### **Summary**

Following the Decision SC59-39, the members of the Subgroup met virtually to discuss and agree the budget for the recruitment of the next Secretary General for inter-sessional approval and the endorsement by the Standing Committee.

The Subgroup discussed budget items including whether the process might involve face-to-face interviews. Following the discussions, the Subgroup agreed on the budget as presented in Annex 1 of this report. The Subgroup recommends to the Selection Committee that, in line with the guidance provided at the previous Standing Committee session, the majority of the work can be done virtually, and in case the Selection Committee decides the interviews with the finalist candidates need to be done in person, that if possible, they are organized back-to-back or during the meeting of the Standing Committee in May as done previously, in view of the ongoing pandemic, which continues to pose restrictions on travel for many delegates.

Considering the timeline and urgency of the decision, the Subgroup urges the requested recommendation to be sent to the Standing Committee for intersessional endorsement by email with 24h deadline and that the vacancy announcement be posted by the IUCN as soon as possible.

In any other business, the Secretary General drew the attention of the Subgroup the departure of the Deputy Secretary General in September 2022, which could call for additional resources for the recruitment and relocation, as a matter that should be considered during the yearly meeting of the Subgroup of Finance in May 2022. Members requested for necessary information to be provided before the meeting.

*Recommendation for decision by the Standing Committee:*

***The Subgroup on Finance recommends that the Standing Committee approve an additional allocation of up to CHF 89,500 from the 2021 approved budget line "SC58 budget and uncommitted carry forward savings" to supplement the amount of CHF 49,000 in the 2022 budget line "Staff hiring and departure costs" approved by the Resolution ExCOP3.2 during the Third Extraordinary Meeting of the Conference of the Contracting Parties, for the recruitment of the next Secretary General in line with the Standing Committee Decision SC59-39.***

- **Action item: Secretariat to send recommendation of the Subgroup on Finance for intersessional endorsement by the Standing Committee via e-mail with 24 hours deadline**

**Annex 1****Approved budget for the recruitment of the next Secretary General**

<b>Description</b>	<b>Budget 2022</b>
<b>Fees</b>	49,000
<b>Other Costs:</b>	
Psychometric assessments	6,000
Reference check costs	3,000
<b>Advertising:</b>	
The Economist (online)	1,500
The Economist (printed)	10,000
Others on-line	5,000
<b>Meetings and travels:</b>	
Finalist interviews (max 2 candidates)	6,000
Interview coordination, travel and accommodation for 2 eligible Parties members of the SC (reserve, if needed)	6,000
Travel and accommodation for the appointee	3,000
<b>Total budget 2022 CHF</b>	<b>89,500</b>