



CONVENTION ON WETLANDS  
CONVENTION SUR LES ZONES HUMIDES  
CONVENCIÓN SOBRE LOS HUMEDALES  
(Ramsar, Iran, 1971)

## Notification 2016/3

### Secretary General of the Convention: Vacancy Announcement

The Secretariat of the Convention on Wetlands (Ramsar, Iran, 1971) presents its compliments to the Permanent Mission of ..... and has the honour to refer to the following:

The Standing Committee decided, in a closed meeting during the week of its 51<sup>st</sup> meeting, to request the Executive Team to initiate with IUCN the process of selecting a new Secretary General, with the view to having a candidate selected by the Standing Committee according to the schedule decided by the Executive Team.

IUCN has engaged the search agency SRI Executive to support the recruitment process. SRI Executive is currently working to identify suitable candidates. IUCN has published a vacancy announcement for the post. The announcement (in English only) is enclosed; it can also be accessed on the Ramsar website at <http://www.ramsar.org/jobs>, and on the IUCN Human Resources Management System at <https://hrms.iucn.org/iresy/index.cfm?event=vac.show&vacId=1255&lang=en>.

Contracting Parties are encouraged to identify suitable candidates for the post and invite them to apply. It should be noted that the procedure agreed by the Standing Committee does not require that candidates be submitted or formally endorsed by Contracting Parties. Any individual who considers that he or she meets the requirements for the post may apply.

The process agreed by the Standing Committee Executive Team for the selection of the new Secretary General is as follows:

- **The deadline for applications is 04 March 2016.** All applications should be submitted **both** to the IUCN online job vacancy system at the address above, **and** by email to SRI Executive at [info@sri-executive.com](mailto:info@sri-executive.com);
- **The review of applications and shortlisting of candidates will take place on 11 April 2016;**
- **Interviews will take place between 16 May and 20 May 2016;**
- Standing Committee will select the new Secretary General at its 52<sup>nd</sup> meeting, between **13 June and 17 June 2016;**
- The successful candidate will be appointed on **24 June 2016.**

All Contracting Parties will be informed of the decision of the Standing Committee by diplomatic notification as soon as the selected candidate formally accepts the post.

The Secretariat of the Convention on Wetlands respectfully requests that the content of the present Note be communicated to the competent national authorities and avails itself of this opportunity to renew to the Permanent Mission of .....the assurance of its highest consideration.

Gland, 22 February 2016

Encl: Vacancy Announcement

