

## Annex III

### Combined annual reporting and forward planning format

**Annual Report for Year 2014 and Plan for Year 2015** (4 pages maximum)

Submission deadline: 28 February 2015

**1. Title of your Regional Initiative:**

**Ramsar Regional Center for training and research in Central and West Asia**

**2. Work and activities undertaken during 2014**

Provide a simple summary on your work undertaken by listing your activities, the results achieved and your indicators of success according to the format below:

Objectives	Activities	Results/outputs	Indicators
1. Organizations Scientific and technical cooperation and information exchange in wetlands use and conservation	To Develop regional training programmes to build the capacity of leading national wetland trainers and training	1.1 Cooperation in organizing international roundtable "Towards finding solution for Iranian drying wetlands with focus on International Hamoun and Urmia wetlands  1.2 Continuous consultative Workshops to compile Integrated Management Plan for International Hamoun Wetlands	2 workshop
2. To provide guidance on the Ramsar CEPA program	To develop and facilitate CEPA action plan Implementation	Organizing Celebration of world wetlands day 2014 and translating and publishing Ramsar packages into persian in cooperation with CIWP	Translation of WWD publishment in Farsi
3. To facilitate the translation of key Ramsar documents into Arabic and Russian	Translation of Ramsar Document to Arabic and Russian	NA	NA
4. To maintain the website <a href="http://www.rrc-cwa.org">www.rrc-cwa.org</a>	4.1 To develop a web based mechanism for networking with the Ramsar Focal Points in Ministries and NGOs	Post news once a week if any available - Review and list documents that need to be on the site - Create a data base of current international wetland projects in the region. - Develop a feedback mechanism on the web site and include this feedback into the Annual Reports. - Develop a web based mechanism for networking with stakeholders	New web is under development News Report

Develop the structures and capacities to build an active, robust and viable Centre	<ul style="list-style-type: none"> <li>- Developing Hosting Agreement</li> <li>- to reform Collaborative management body</li> <li>- To reform Center Terms of Reference</li> <li>- Develop 5 years Strategy</li> <li>- Develop Action plan for 2015</li> </ul>	Described below.	
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If felt useful, you may add narrative text to specify further your achievements, improvement of Ramsar implementation in the region, etc.

**Due to lack of transparent financial mechanism and not receiving sufficient fund as well as dependency of Center to Department of Environment, Center was not able to develop and implement most of the activities in 2014. Therefor most of the activities for 2014 postponed to 2015.**

**4<sup>th</sup> Collaborative management board meeting hold on March 2015 and meeting decided to held 5<sup>th</sup> collaborative management board meeting during COP 12 to select new member and chair.**

**Having UNDP Iran as the host for center is engaged during 4<sup>th</sup> collaborative management board meeting and Center is negotiating for developing the agreement.**

### 3. Financial report for Year 2014

Provide a summary of income and expenditures. If you use another currency than Swiss Franc (CHF), please provide an average exchange rate to allow conversion into CHF:

Activities	Planned expenditures	Actual expenditures (CHF)
Staff Salary end of 2013+2014		15000
Collaborative Management board Meeting		22000
Center debt for Translation and publishing Wings over Wetlands toolkit in Farsi Language		5500
Center Expenditure		6000
<b>Total</b>		<b>48500</b>

Sources of income	Income received
Department of Environment	50000
<b>Ramsar core budget</b> (where applicable)	0
<b>Total</b>	<b>50000</b>

#### 4. Work and activities planned for Year 2015

Provide a simple summary of your planned work, by listing your activities, their anticipated results and your indicators of success according to the format below:

Objectives	Activities	Results/outputs	Indicators
1.Ensure that major stakeholders involved in wetland management have the knowledge, skills, and ability to effectively conserve wetlands	1.1. Training workshop on “How to determine environmental water requirements for wetlands?”	Wetland managers consider environmental water requirements in managing their wetlands, and are able to communicate needs to policy-makers and major stakeholders.	Actions to ensure environmental water requirements included in wetland management plans, and implemented.
	1.2. Training workshop on the flyway approach in the CWA region.	Important wetlands along the flyway are protected and well managed.	Partnerships formed, information shared, and collaborative actions taken by countries along the flyway.
2. Ensure that the RRC-CWA has the knowledge, skills, and ability to deliver its objectives.	2.1. Undertake a critical assessment of the capacity and manpower needs of the RRC-CWA, and address these as a matter of priority	The RRC-CWA is able to adequately serve the needs of its member countries.	Increase in staffing numbers, with a broader range of skill sets between them.
	2.2. Assess the financial needs of the RRC-CWA in the coming 5 years, and engage with member countries, the Ramsar Secretariat, and international partners to identify opportunities for funding support.	The RRC-CWA is able to adequately serve the needs of its member countries.	50% of the required funding secured for the delivery of the priority actions under the RRC-CWA Strategy 2016-2020.
	2.3 Explore the potential for partnerships to create opportunities to deliver the WP 2015 actions.	The RRC-CWA is able to adequately serve the needs of its member countries.	At least 1 new partnership MoU signed with a regional or international organization active in the CWA region.
3. Ensure that member countries are implementing Wetland CEPA Action Plans, and where such plans do not exist, initiate the development of the plan.	3.1 Assess the status of the implementation of Wetland CEPA Action Plans in member countries where such plans already exist.	Wetland CEPA actions are being implemented in all Ramsar Contracting Parties in the CWA region that have existing Wetland CEPA Action Plans, through the active participation of stakeholders and local communities.	Report on the status of implementation of the Wetland CEPA Action Plan in member countries.
	3.2 Engage with member countries that do not yet have Wetland CEPA Action Plans, and take actions to initiate the development of such a plan.	Member countries that do not yet have a Wetland CEPA Action Plan have taken the decision to develop/are developing the Plan.	At 1 new Wetland CEPA Action Plan developed in a Ramsar Contracting Party in the CWA region.

4. Ensure that member countries have access to expert advice to address their priority needs related to wetland conservation.	4.1. Identify national and regional centres of excellence, and expert networks, in technical and scientific areas related to wetland conservation, and communicate the findings to member countries.	Member countries have access to centres of excellence and expert networks to support wetland policy development, and wetland management.	Report sent to the member countries.
	4.2. Develop bilateral cooperation mechanisms and networks between such centres and the RRC-CWA that benefit member countries.		At least 1 bilateral cooperation agreement signed with a regional centre of excellence.
	4.3. Work towards establishing a database of scientific and technical wetland experts, and make this available to member countries in the region.		Database established and a mechanism developed to facilitate access to the database information by member countries
5. Develop a pilot project to demonstrate the management and sustainable use of wetland resources.	5.1. To establish a pilot demonstration tour in Example Wetland to showcase sustainable tourism.		
6.To build up partnerships with each non contracting party in the region	6.1Engage with regional groupings of countries in the CWA region, e.g. the League of Arab States, to encourage their support to promote accession to the Ramsar Convention.	Use the opportunity of the Ramsar COP12 (June 2015) to engage with representatives from non-Contracting Parties who attend, and to have further discussions with Ramsar Parties in the CWA region to solicit their support in this effort.	Several countries in the CWA region have yet to accede to the Ramsar Convention. Some of these countries have resources to support the work of the RRC-CWA and its member countries. Equally, these countries have important wetland sites that are under threat from e.g. the impacts of climate change