



Vacancy Announcement

**Consultancy:
Coordinator for the African Initiative**

Closing Date: 15 May 2009

Responsibilities

Under the overall supervision of the Executive Secretary of the UNEP/ AEWA Secretariat and the day to day supervision of the Programme Officer, the consultant will be responsible for the implementation of Resolution 4.9 *African Initiative for the conservation of migratory waterbirds and their habitats in Africa* through the development of the following activities and/ or delivering the following products:

1. Drafting a Plan of Action for the conservation of migratory waterbirds and their habitats in Africa including a proposal for priority areas, to be submitted to MOP5;
2. Identifying possible synergies and enhancing the cooperation with existing activities of other relevant conventions and organisations in Africa such as capacity building, the development of action plans or pilot projects for the implementation of waterbird and habitat conservation projects;
3. Providing advisory services to AEWA Contracting Parties in Africa on the implementation of the Agreement;
4. Encouraging Range States to ratify the Agreement;
5. Establishing/ maintaining a contact database;
6. Promoting the Small Grant Fund (SGF) Programme and identifying possible donors to further support this Programme;
7. Reviewing SGF project applications received and monitoring the implementation of selected existing AEWA projects in Africa;
8. Preparing regular updates on progress made with the implementation of the African Initiative;
9. Organising and servicing regional meetings in Africa;
10. Performing other duties as assigned by the Programme Officer or the Executive Secretary.

Qualifications

- University degree in environmental or biological sciences or other related disciplines is required;
- At least 2 years of professional and relevant work experience in nature conservation in Africa and preferably working experience in an international and multi-cultural environment;
- Diverse scope of knowledge in species and general nature conservation, including communication and stakeholder involvement;
- Good communication skills (spoken and written).

Other desirable skills

- Good knowledge of the software used by the UNEP/AEWA Secretariat being Microsoft Office (Word, Excel, Access, PowerPoint, Outlook), Internet Explorer and Adobe Acrobat is desirable.
- Knowledge of website maintenance would be an asset.

Languages

- Fluency in English and French is required. Knowledge of other languages spoken in Africa e.g. Arabic, Portuguese and/ or Spanish would be an asset.

Duration of Contract

- The duration of the contract will be 12 months (extendable, funding permitting);
- The starting date will be as soon as possible;
- The post is based in the Agreement's Secretariat offices in Bonn (Germany) at the UN campus, which is a non-smoking environment.

Salary

All applicants should state their expected gross monthly fee in Euros.

The UNEP/AEWA Secretariat looks forward to receiving the applications of interested candidates by 15 May 2009 together with a letter of intent and a detailed Curriculum Vitae. Please send these to Ms. Jolanta Kremer (jkremer@unep.de), UNEP/ AEWA Secretariat, reference "Coordinator African Initiative". Only short-listed candidates will be contacted.