

**CONVENTION ON WETLANDS (Ramsar, Iran, 1971)
3rd Meeting of the Ad Hoc Working Group on
Administrative Reform
Gland, Switzerland, 3 December 2009**

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**Third Meeting of the Ad Hoc Working Group on Administrative Reform
3 December 2009
10:00-13:00 and 14:00-17:00
Ramsar Secretariat Headquarters, Gland**

Draft Agenda

1. Introductory remarks;
2. Report on action since 2nd meeting;
3. Report by the Secretary General on the success of steps taken to date to improve the operations of the Secretariat;
4. Presentation of the reports by IUCN and UNEP;
5. Presentation of the Independent review of the IUCN and UNEP Reports;
6. Next steps;
7. Next meeting of the Ad Hoc Working Group;
8. Any other business.